1. Organisation and Function

1.	Organisation	and Function							
Sr.N	Item	Details of	Particulars						
0.	Dortionione	disclosure	Court	allege of Art Coo	100	Ch and mark			
1.1	Particulars	(i)Name and address of		college of Art, Sec	tor-10C,	Chandigarn.			
	of its organisation,	the	Website: gcart.edu.in						
	functions	Organization							
	and duties	(ii) Head of	Head of Department, Govt. College of Art, Sector-10C, Chandigarh.						
	[Section	the		Tioda of Doparations, Cova College of Art, Cooler 100, Orlandigati.					
	4(1)(b)(i)]	Organization							
		(iii)Vision,				gramme and training in the college is to achieve			
		Mission and Key				nts perception not confined to the skills of the te the right kind of intellect as well as emotional			
		objectives				omposite creativity and thought.			
		(iv)Function				on for advance training in Fine Arts (Creative and			
		and duties				of Bachelor of Fine Arts and Master of Fine Arts			
						and Special Advanced Diploma in Fine Art (for			
		(v)Organizati	Princip		tally chai	lenged students) of the Panjab University.			
		on Chart	Facul			Office Staff			
				iate Professor		S.O (Section Officer)			
				ant Professor		Superintendent Gr. II			
			DPE			Sr. Assistant/ Sr. Scale Stenographer			
			Librari	ian		Clerk/Steno-typist			
			<u> </u>			Library Restorer			
1.2	Power and	(i)Powers	Principa	al-Cum- HOD	C	Controlling Officer being Head of Department			
	duties of its officers and	and duties of officers							
	employees	(administrativ							
	[Section	è, financial							
	4(i)(b)(ii)]	and judicial)							
		(ii)Power and	Sr.No.	Name of the	Power	s and duties (in brief)			
		duties of other		posts					
		employees	1.	Associate		part Fine Arts education in terms of Practical			
		omproy coc		Professor and		heory training to MFA/BFA/Special			
				Assistant Professor	Diplon	na/ Special Advanced Diploma Classes.			
				(Group-A)					
			2.	Section Officer	(i) To	aid and advise the Principal and HOD.			
					` '	supervise the work of accounts matter only.			
			3.	Superintenden		aid and advise the Principal and HOD.			
				t (Grade-II)		supervise the work of office staff.			
			4.	Senior	1	deal with office matters.			
				Assistant					
			5.	Senior Scale	To tak	To take dictation from HOD and to deal with office			
				Stenographer	matter	matters.			
			6.	Steno-typist	To tak	e dictation from Principal and to maintain office			
					record				
			7.	Junior	To dea	al with office matters and to maintain record.			
				Assistant/Clerk					
			8.	DPE cum	To pro	ovide training in sports/games/youth activities to			
				Hostel Warden	studer	nts and looking after hostel affairs.			
			9.	Librarian		ake purchase and to maintain Art Books in the			
						e Library.			
			10.	Library		sist Librarian in maintaining and smooth running			
				Restorer	of Libr	•			
			11.	Attendant /	To ass	sist in the classes and faculty.			
				W. Attendant	<u> </u>				
			12.	Peon		n with various officers/Sections.			
			13.	Chowkidar	_	ard all the college campus including			
						ational Boys Hostel 15-A Chandigarh.			
			14.	Sweeper		aintain cleanliness in the building, Classrooms			
		()		0 1 15: :: 5	and gro				
		(iii)Rules/ord	1.			ules. With effect from 01.04.2022			
		ers under which powers	2.	Panjab Universi	ity Calen	dar voi-i ,ii& iii			
		and duty are							
		derived and							
		(iv)Exercised							
		(v)Work	Attachn	nent is the allocat	ed work	of officer's and employees (Annexure-I).			
4.0	Dreamber	allocation	1:-	All all its	-41-				
1.3	Procedure followed in	(i)Process of omaking Identi				ademic or administrative are finalize at the level			
	decision		naking	ог - ппстраг/пеа	u oi trie i	Department/ Secretary Technical Education			
	making	points	making						
	process [Section	(ii)Final	decision	Principal/HOD/S	Secretary	,			
	LOGOGOTI	making authori	ty	-					
									

	4(1)(b)(iii)]	(iii)Related provisions, acts, rules etc.		1. 2.		
		(iv)Time limit for taking a decisions, if		Per con	cerned subject matter.	
		any (v)Channel of Supervision and accountability			nt/Superintendent/Principal/Head of Education	of the Department/ Secretary
1.4	Norms for discharge of functions	(i)Nature of functions/services offered		provide udents	Fine Art education with practical	s as well as theories to the
	[Section 4(1)(b)(iv)]	(ii)Norms/standards for functions/service delivery	As	per AIC	TE Norms	
		(iii)Process by which these services can be accessed	Ale	CTE web	osite i.e. (www.aicte.co.in)	
		(iv)Time-limit for achieving the targets (v) Process of redress			cerned subject matter.	of students exist
1.5	Rules, regulations,	of grievances (i)Title and nature of the	Th	e record	pertaining to Establishment Sectionademic Section, Hostel, Account S	on (PF/GF), Purchase/Store
	instructions manual and records for	record/manual/instruct ion. (ii)List of Rules,	1		ninistrative matters	·
	discharging functions [Section	regulations, instructions manuals and records.		Cer fron	nter Civil Services Rules and the in time to time adopted by the Character 1942.	
	4(1)(b)(v)]	(iii)Acts/Rules manuals etc.	2	. Fin	u4.2022 <u>ancial matters</u> neral Financial Rules, Delegation c	of Financial
				Pov	wer Rules and the instructions issue by the Govt. of India are followed	ed from time to
			3	Academic matters Panjab University Calendar and instructions issued from time to time by the University.		
		(iv) Transfer policy and transfer orders	Tra		olicy of Chandigarh Administration.	
1.6	Categories of	(i)Categories of documents	N	Br. Io.	Category of documents	Custodian
	documents held by the authority	(ii)Custodian of documents/categories	1 2		Property Return of Group A & B ACRs of Group C & D	Establishment General Establishment
	under its control [Section		3		Service Book Record of	Personal Account Section
	4(1)(b)(vi)]		4		Group A, B,C & D Legal case files of	Establishment
				•	employees.	General
1.7	Boards, Councils, Committees	(i)Name of Boards, Council, Committee etc.	1		ards exist	
	and other Bodies		2	Colleg	e Advisory Council	
	constituted as part of the		<u>. </u>	i.	Regular recruitment of faculty is	mada
	Public Authority			'	-	Service
	[Section 4(1)(b)(viii)]			ii.	Recruitment Committee for n	-
				iii.	appointments to Group C & D po Departmental Promotion Comm	
				iv.	for Group-A posts Departmental Promotion Comm	nittee
				V.	for Group C & D posts. Purchase Committee	
				vi. vii.	Prospectus Committee Disposal Committee	
				viii.	Library Committee	
				ix.	Book Selection Committee College Annual Art Exhibition Co	ommittee
				xi.	Educational Tour	
				xii.	Cultural committee Discipline Committee	
				xiv.	College Magazine Committee	

		ammittae 1
	xv. Sports Co	
		tel Committee
		ommittee
		Beautification
		Complaint Committee
		ging Committee
	xxi. Counsel	
	xxii. Anti Rag	ging Squad
	xxiii Grievances/repres	sentations relating to College Staff/students
	belonging to SC/S	ST/Category
	xxiv Computer Labora	tory
	xxv Syllabus Committ	•
(ii) Composition		
(, 55	Name of Committee(s)	Composition
	Recruitment	Head of Department - Chairman
	Committee	Govt. College of Art,
	Committee	Chandigarh
		Principal -Member
		Govt. College of Art,
		Chandigarh
		Zila Sainik Welfare Officer -Member
		UT Chandigarh.
		Superintendent -Member
		O/o Director Technical Education
		UT Chandigarh.
		Superintendent Personnel -Member
		Chandigarh Administration
	Departmental	Concerned Administrative Secretary-
	Promotion	Chairman.
	Committee	2. Head of Department Concerned -
		Member
		Representative of Department-
		Member.
		4. Representative of Director Social Welfare
		Member
	Purchase Committee	(Local Purchase Committee):-
		Dr. Mahesh Prajapati, Associate Professor -
		Chairman
		Sh. M.M. Rao, Assistant Professor– Member
		Smt. Samriti Arora (Section Officer)- Member
		Sh. Pankaj Saroj, Assistant Professor-member
		Sh. Charanjeet Singh, Assistant Professor-
		member
	Library Committee	Dr. Rajesh K. Sharma – Chairman
	Library Committee	Dr. Manisha Gupta - Member
		•
		Dr. Anand C. Shende– Member
		Dr. Mahesh Chand Rai Prajapati- Member
		Dr. Amit Sharma – Member
		Mrs. Shobha- Member
	Advisory Counsel	Dr.Anand C. Shende, Chairman
		Sh. Pramod Kumar Arya -Member
		Dr. J. P.Singh, Member
		Sh. Manmadha Rao –Member
		Dr. Amit Sharma, Member
		Sh. Pawan Kumar Saini, Member
		Smt. Shobha–Member Secretary
	Computer	Dr.Anand C. Shende, Chairman
	Laboratory	Sh. Charanjit Singh, Member
		Sh. Lakhwinder Singh, Member
	College Annual Art	Sh. M. M. Rao -Chairman
	Exhibition	Dr. Rajesh Kumar Shama-Member
	Committee	Dr. Mahesh C. R. Prajapati – Member
		Sh. Parmod Kumar Arya -Member
		Sh. Pawan Saini –Member
		Smt. Shobha – Member
	Prospectus	Sh. Pramod Kumar Arya, Chairman
	Committee	Dr.Anand C. Shende, Member
	Johnnie	510 thana 6. Shorido, Mollipol
		

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Smt. Shobha, Member Dr. Amid Sharma- Member Smt. NutanDhiman, Member Smt. NutanDhiman, Member Smt. Anjali Aggarwal – Member Smt. Charamjt Singh, Member Smt. Gullege/Hostel Discipline Committee Discipline Committee Smt. AsynedeDhiman, Member Smt. Manned Kumar Ajaya – Chairman Dr. Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Smt. NavneedDhillon- Member Smt. NavneedDhillon- Member Smt. SayneedDhiman – Member Smt. NavneedDhillon- Member Smt. Mammadha Rao, Member Smt. Mammadha Rao, Member Smt. NavneedDhillon- Chairperson Smt. VarshaKaul, Member Smt. Mammadha Rao, Member Smt. Mammadha Rao, Member Smt. Mammadha Rao, Member Smt. NavneedDhillon- Chairperson Smt. VarshaKaul, Member Smt. Mammadha Rao, Member Smt. Mamber S			•
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Committee Dr. Mahesh C.R. Prajapati-Member Sh. Manmadha Rao-Member Sh. Pankaj Saroj-Member Smt. NavneetDhillon-Member Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member		A	
Sh. Manmadha Rao-Member Sh. Pankaj Saroj-Member Smt. NavneetDhillon-Member Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			-
Sh. Pankaj Saroj-Member Smt. NavneetDhillon-Member Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member		Committee	Dr. Mahesh C.R. Prajapati-Member
Smt. NavneetDhillon-Member Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			Sh. Manmadha Rao-Member
Smt. NavneetDhillon-Member Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			Sh. Pankaj Saroj-Member
Smt. NutanDhiman-Member Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			-
Counsellors Dr. Anand C. Shende, Chairman Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			
Dr. Manisha Gupta, Member Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member		0	
Sh. Charanjit Singh, Member Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member		Counsellors	·
Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			Dr. Manisha Gupta, Member
Smt. Pritpal Saini, Member Smt. GurpreetDhiman, Member			Sh. Charanjit Singh, Member
Smt. GurpreetDhiman, Member	ı		
	1		
And Nayying Squad Dr. Ananu Numai Shaima- Chaiman		Anti Dagging Caused	
		And Nayying Squad	Dr. Ananu Numai Shaima- Chaiillan

			-			
				Γ	Dr. Amit Sharma-Member	
				S	Smt.Shobha- Member	
				S	Smt. Anjali Aggarwal, Member	
				S	Sh. Pritpal Singh- Member	
					Sh. Amarbir Singh- Member	
			Grievar		Dr. Anand C.Shende, - Chairman	
					Dr. Anand Kumar Sharma- Memb	
			College	•	Sh. Pritpal Singh-Member	GI
			Staff/st			
					Mrs. Rajinder Kaur, Sr. Assistant.	
			belongi	_		
				Category		
			Bid Co	mmittee [Dr. Anand C Shende – Nodal Offic	cer
				5	Sh. Santosh Kumar (Supdt), Mem	ber
				8	Sh. Lakhwinder Singh, Member	
				5	Smt. Rajinder Kaur , Member	
			Technic	cal &	Sh. K. S. Sahi – Chairman	
			Financi	al Bid	Sh. Parmod K Arya, Member	
			Commi		Sh. M.M. Rao – Member	
					Sh. Amit Sharma, Memer	
[]						hor
[]		(···) D : :	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	5	Sh. Santosh Kumar (Supdt), Mem	nei
		(iii) Dates from which constituted	Yearly			
		(iv) Term/Tenure	One year			
		(v)Powers and			d at the level of department to	
[]		functions			ure transparency in the office	-
					of Staff, Purchase of Store Stock	
				•	emic matters, holding of exhibition	
			tours, C	ultural events, ma	aintaining of discipline, publish	ing of College
			Magazine	e, holding of Spor	rts Week, making recommenda	tions regarding
			Hostel A	ffairs, Campus Be	autification, to deal with compl	aints of Sexual
				ent, Ragging etc.	,	
		(vi)Whether their	No			
		meetings are				
		open to the				
		public?				
		(vii)Whether the	No			
		minutes of the				
		meetings are open				
		to the public? (viii)Place where	NI/A			
		the minutes if	N/A			
		open to the public				
		are available?				
1.8	Directory of	(i)Name and	Sr.	Name of the o	fficer/ Designation	Telephone
	officers and	designation	No.	employer		Number (O)
	employees		1.	Dr. Alka Jain	Associate Professor	9216527184
	[Section	(ii)Telephone, fax			Principal-cum-HOD	
	4(1)(b)(ix)]	and email ID	2.	Dr. Rajesh	Kumar - Associate Professor	
[]						9872045650
		i		i Snarma		9872045650
1 1			2	Sharma	Kumar I -do	
į I			3.	Sh. Pramod	Kumar -do-	9872045650 9872217333
				Sh. Pramod Arya		9872217333
			3.	Sh. Pramod Arya Dr.	-do-	
			4.	Sh. Pramod Arya Dr. AnandChanderSh	-do- nende	9872217333 9872277117
				Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand	-do-	9872217333
			4. 5.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma	-do- nende Kumar -do-	9872217333 9872277117 8146422211
			4.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chai	-do- nende Kumar -do-	9872217333 9872277117
			4. 5.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati	-do- nende Kumar -do- nd Rai -do-	9872217333 9872277117 8146422211 9872270900
			4. 5.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chai	-do- nende Kumar -do-	9872217333 9872277117 8146422211
			4. 5. 6.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati	-do- nende Kumar -do- nd Rai -do-	9872217333 9872277117 8146422211 9872270900
			4. 5. 6.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao	-do- nende Kumar -do- nd Rai -do- Assistant Professor	9872217333 9872277117 8146422211 9872270900 9888327145
			4. 5. 6. 7. 8.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987
			4. 5. 6. 7. 8. 9.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400
			4. 5. 6. 7. 8. 9. 10.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodododododo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338
			4. 5. 6. 7. 8. 9.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dododo- ir -do- garwal Assistant Professor (on	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843
			4. 5. 6. 7. 8. 9. 10. 11.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dododododododod	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322
			4. 5. 6. 7. 8. 9. 10. 11. 12.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodododododo- garwal Assistant Professor (on contract basis) -do-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369
			4. 5. 6. 7. 8. 9. 10. 11. 12.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil	-do- Kumar -do- Masistant Professor -dododododododod	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295
			4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil Mr. Charanjeet Si	-do- nende Kumar -do- Masistant Professor -dododododododod	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295 7901806171
			4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil Mr. Charanjeet Si Ms. GurpreetDhir	-do- nende Kumar -do- Masistant Professor -dododododo- garwal Assistant Professor (on contract basis) -do- lion -do- ingh -do- nan -do-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295 7901806171 9779477117
			4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil Mr. Charanjeet Si Ms. GurpreetDhir Ms. Pritpal Saini	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodododo- garwal Assistant Professor (on contract basis) -do- llon -do- ingh -do- nan -dodo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295 7901806171 9779477117 9878861463
			4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil Mr. Charanjeet Si Ms. GurpreetDhir Ms. Pritpal Saini Ms. VarshaKaul	-do- nende Kumar -do- Masistant Professor -dododododo- garwal Assistant Professor (on contract basis) -do- Illon -do- ingh -do- nan -dodododododododo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295 7901806171 9779477117 9878861463 9876259374
			4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16.	Sh. Pramod Arya Dr. AnandChanderSh Dr. Anand Sharma Dr. Mahesh Chan Prajapati Sh. M.M. Rao Dr. Amit Sharma Dr. J. P. Singh Sh. Pawan Kuma Smt. Shobha Mrs. Anjali S. Agg Sh. Pankaj Saroj Smt. NavneetDhil Mr. Charanjeet Si Ms. GurpreetDhir Ms. Pritpal Saini	-do- nende Kumar -do- nd Rai -do- Assistant Professor -dodododo- garwal Assistant Professor (on contract basis) -do- llon -do- ingh -do- nan -dodo-	9872217333 9872277117 8146422211 9872270900 9888327145 8360065987 9872290400 9855151843 9915140338 8146133322 9779077369 8283833295 7901806171 9779477117 9878861463

21.	Sh. Amarbir Singh	-do-	7696442190
22.	Sh. Amrit Singh	-do-	9592614640
23.	Sh. Lakhwinder Singh	-do-	9988154097
24.	Sh. Ravinder Singh	Guest	9417216122
		Faculty/Resource	
25	Ch. Japanest Cinah	Person -do-	0055024000
25.	Sh. Jaspreet Singh Ms. VarshaBadal	-do-	9855034889
26. 27.	Smt. Anju Bala	-do-	8708083016 9813060967
28.	Smt. Padma Sharma	-do-	8427403958
29.	Ms. Shipra	Part time lecturer	9876665948
30.	Ms. Harvinderkaur	-do-	9464284720
31.	Dr. Manisha Gupta	Librarian	9872098574
32.	Sh. K.S. Sahi	DPE	9988822567
33.		Section Officer	9988897785
34.	Sh. Pawan Kumar	Superintendent Grade-	9855487774
35.	Sh. Santosh Kumar	Superintendent Grade-	9646032046
		II	
36.	Mrs. Paramjit Kaur	Superintendent Grade-	9888870567
		II (100% Visually	
		handicapped)	
37.	Smt. Parminder Kaur	Senior Scale	8968193662
		Stenographer	
38.	Mrs. Rajinder Kaur	Sr. Assistant	9779935177
39. 40.	Sh. Kumar Sh. Vinod Kumar	-do- Junior Assistant	8558871711 8360916979
41.	Sh. RishuPruthi	Steno-Typist	9991050456
42.	Sh. Raju Khan	-do-	9988450786
43.	Sh. Manish	Clerk	9855287034
44.	Sh. Dinesh	-do-	7404218095
45.	Sh. Vikrant Rana	-do-	8679812171
46.	Smt. Sunita Bhandari	DEO (Outsource)	9988241133
47.	Sh. Jaswinder Singh	DEO(Outsource)	8872225154
48.	Sh. Harpreet Singh	DEO(Outsource)	9888812145
49.	Sh. Sandeep Kumar	DEO(Outsource)	7837968700
50.	Ms. Drishti	Steno-typist(Outsource)	8708090903
51.	Sh. Harsh	Steno-typist(Outsource)	9988077286
52.	Sh. Chetan	Clerk (Outsource)	7340745186
53.	Sh. Mohinder Singh	Peon	8968731232
54. 55.	Sh. Gopal Sh. SomNath	Chowkidar Chowkidar	9888002865 9815862577
56.	Sh. Lokesh	Sweeper	9988722143
57.	Sh. Mehar Chand	Peon	8146237338
58.	Shri Raju	-do-	9876914648
59.	Sh. Rajesh	-do-	9878957286
60.	Davinder Singh	MTS (Outsource)	9855073934
61.	Dimple Gir,	MTS (Outsource)	9592761599
62.	Jatinder Kumar	MTS (Outsource)	8559093089
63.	Harjeet,	MTS (Outsource)	9876746584
64.	Mohan lal,	MTS (Outsource)	8685980514
65.	SubhamAngaria,	MTS (Outsource)	7837776607
66.	Mewa Singh,	MTS (Outsource)	9872162853
67.	Dileep Kumar Peon	Peon (Outsource)	6392630247
68.	Satwant Singh Toor,	Mali (Outsource)	6284444196
69.	Harbans Singh	Mali (Outsource)	9464032663
70.	Jagtar Singh	Mali (Outsource)	8264219034
71.	Shiv Parkash,	Mali (Outsource)	9023619909
72.	Raj Kumar	Mali (Outsource)	8427273782
73.	Babita,	Sweeper (Outsource)	9988132288
74.	Kavita	-do-	9855860148
75.	Hari Om	-do-	9217919110
70	Paramjit Singh Sandeep, Sweeper	-do-	7340725368
76.		-do-	9915876192
77.		-do-	05/0621907
	Rajesh Kumar,	-do-	9548621897
77. 78.	Rajesh Kumar, Sweeper		
77.	Rajesh Kumar,	-do- -do-	9548621897 8867951249 7986733297

					(Outsou	rce)	
			82.	Manmeet Singh	-do-	100)	8872005460
			83.	Amit Kumar Das	-do-		7986549959
			84.	Sukhjeet Singh	-do-		8146899061
			85.	Avtar Singh	-do-		7307267044
			86.	Ramesh K. pandey	-do-		9876838759
			87.	Sumir Kumar	-do-		9988839953
			88.	Kamalpreet Singh	-do-		6239756541
1.9	Monthly	(i)List of	Sr.No.			Monthly omo	
1.9	Remuneration	employee	Sr.No.	Name of officer/employee	the	wontniy emo	luments (Rupees)
	received by	s with Gross	1.	Dr. Alka Jain		341964/-	
	officers &	monthly		Dr. Rajesh Kumar Sh	orm o	248200/-	
	employees	remuneration for	2. 3.	Sh. Pramod Kumar A		287890/-	
	including system of	the month of February-2024			-		
	system of compensation	rebluary-2024	4.	Dr. AnandChanderSh		235330/-	
	[Section		5.	Dr. Anand Kumar Sh		249200/-	
	4(1)(b)(x)]		6.	Dr. Mahesh Cha	and Rai	271280/-	
				Prajapati		454000/	
			7.	Sh. M.M. Rao		154008/-	
			8.	Dr. Amit Sharma		162768/-	
			9.	Dr. J. P. Singh		209780/-	
			10.	Sh. Pawan Kumar		182332/-	
			11.	Smt. Shobha		204040/-	
			12.	Mrs. Anjali S. Aggarw	val	67392/-	
			13.	Sh. Pankaj Saroj		84242/-	
			14.	Smt. NavneetDhillon		84242/-	
			15.	Mr. Charanjeet Singh	1	84242/-	
			16.	Ms. GurpreetDhiman	l	84242/-	
			17.	Ms. Pritpal Saini		84242/-	
			18.	Ms. VarshaKaul Sh. Pritpal Singh		84242/-	
			20.	Mrs. NutanDhiman		84242/-	
			21.	Sh. Amarbir Singh		84242/-	
			22.	Sh. Amrit Singh		84242/-	
			23.	Sh. Lakhwinder Singl	h	84242/-	
			24.	Sh. Ravinder Singh		Rs. 500/- per I (maximum of per month)	
			25.	Sh. Jaspreet Singh		-do-	
			26.	Ms. VarshaBadal		-do-	
			27.	Smt. Anju Bala		-do	
			28.	Smt. Padma Sharma	l	-do-	
			29.	Ms. Shipra		-do	
			30.	Ms. Harvinderkaur		-do-	
			31.	Dr. Manisha Gupta		249200/-	
			32.	Sh. K.S. Sahi		341964/-	
			33.	Smt. Samriti		74000/-	
			34.	Sh. Pawan Kumar		177806/-	
			35.	Sh. Santosh Kumar		-	
			36.	Mrs. Paramjit Kaur (100% visually handi	capped)	117946/-	
			37.	Mrs. Parminder Kaur		115318/-	
			38.	Mrs. Rajinder Kaur		86702/-	
			39.	Sh. Kumar		96944/-	
			40.	Sh. Vinod Kumar		69912/-	
			41.	Sh. RishuPruthi		64656/-	
			42.	Sh. Raju Khan		70212/-	
			43.	Sh. Manish		61152/-	
			44.	Sh. Dinesh		28250/-	
			45.	Sh. Vikrant Rana		28250/-	
			46.	Smt. Sunita Bhandari	<u> </u>	28250/-	

				Ch loouisadas Cistada	20250/
			47.	Sh. Jaswinder Singh	28250/-
			48.	Sh. Harpreet Singh	28250/-
			49.	Sh. Sandeep Kumar	28250/-
			50.	Ms. Drishti	28250/-
			51.	Sh. Harsh	28250/-
			52.	Sh. Chetan	28250/-
			53.	Sh. Mohinder Singh	74438/-
			54.	Sh. Gopal	56918/-
			55.	Sh. SomNath	46924/-
			56.	Sh. Lokesh	74438/-
			57.	Sh. Mehar Chand	64656/-
			58.	Shri Raju	69064/-
			59.	Shri Rajesh	53852/-
			60.	Davinder Singh	20000/-
			61.	Dimple Gir	20000/-
			62.	Jatinder Kumar	20000/-
			63.	Harjeet,	20000/-
			64.	Mohan lal	20000/-
			65.	SubhamAngaria,	20000/-
				-	1
			66.	Mewa Singh,	20000/-
			67.	Dileep Kumar	20000/-
			68.	Satwant Singh Toor,	20000/-
			69.	Harbabns Singh	20000/-
			70.	Jagtar Singh	20000/-
			71.	Shiv Parkash,	20000/-
			72.	Raj Kumar	20000/-
			73.	Babita,	20000/-
			74.	Kavita	20000/-
			75.	Hari Om	20000/-
			76.	Paramjit Singh	20000/-
			77.	Sandeep, Sweeper	20000/-
			78.	Rajesh Kumar, Sweeper	20000/-
				Vijay Kumar, Sweeper	20000/-
			79.		20000/-
			80.	Sunny Tonk, Sweeper	
			81.	Harpreet Singh	26114/-
			82.	Manmeet Singh	26114/-
			83.	Amit Kumar Das	26114/-
			84.	Sukhjeet Singh	26114/-
			85.	Avtar Singh	26114/-
			86.	Ramesh Kumar Pandey	26114/-
			87.	Sumir Kumar	26114/-
			88.	Kamalpreet Singh	26114/-
		(ii)System of			
		compensation as provided in its regulations.	Besides mo	nthly remuneration, there is no	system of compensation.
1.10	Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official.	Appellate A Chandigarh CPIO: S 9646032046	Authority: Dr. Alka, Jain Princip h. Santosh Kumar, Superir	pal-cum-HOD Govt. College of Art, natendent Grade-II, Contact No.
1.10	designation and other particulars of public information officers [Section 4(1)(b)(xvi)]	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official.	Appellate A Chandigarh CPIO: S 9646032046 No. Of disciplinary (i)Pending penalty proc (ii)Finalised	Authority: Dr. Alka, Jain Princip h. Santosh Kumar, Superin semployees against whom action has been for Minor penalty or major seedings for Minor penalty or major	pal-cum-HOD Govt. College of Art,
	designation and other particulars of public information officers [Section 4(1)(b)(xvi)] No. Of employ Disciplinary a proposed/taken	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official.	Appellate A Chandigarh CPIO: S 9646032046 No. Of disciplinary (i)Pending penalty proc (ii)Finalised penalty proc	Authority: Dr. Alka, Jain Princip h. Santosh Kumar, Superin semployees against whom action has been for Minor penalty or major seedings for Minor penalty or major	oal-cum-HOD Govt. College of Art, intendent Grade-II, Contact No. NIL
1.11	designation and other particulars of public information officers [Section 4(1)(b)(xvi)] No. Of employ Disciplinary a proposed/taken	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official. rees against whom action has been (Section 4(2))	No. Of disciplinary (i) Pending penalty proc (ii) Education (ii) Efforts to participate ii	employees against whom action has been for Minor penalty or major seedings for Minor penalty or major seedings all programmes encourage public authority to a these programmes	NIL There is no educational program except RTI training as conducted by the Chandigarh
1.11	designation and other particulars of public information officers [Section 4(1)(b)(xvi)] No. Of employ Disciplinary a proposed/taken	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official. rees against whom action has been a (Section 4(2))	No. Of disciplinary (i) Pending penalty proc (ii) Education (ii) Efforts to participate ii	employees against whom action has been for Minor penalty or major seedings for Minor penalty or major seedings all programmes encourage public authority to	NIL There is no educational program except RTI training as
1.11	designation and other particulars of public information officers [Section 4(1)(b)(xvi)] No. Of employ Disciplinary a proposed/taken	compensation as provided in its regulations. (i)Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official. rees against whom action has been a (Section 4(2))	No. Of disciplinary (i)Pending penalty proc (ii) Education (iii)Efforts to participate ii (iv)Update of the Chandigarh	employees against whom action has been for Minor penalty or major seedings for Minor penalty or major seedings all programmes encourage public authority to a these programmes	NIL There is no educational program except RTI training as conducted by the Chandigarh Administration which is attended

2. Budget and Programme

C No	Budget and Program	<u> </u>	
S.No	Item	Details of disclosure Particulars	: (: E) (: 0.000 0.4 (A : 11)
2.1	Budget allocated to		nation for the F.Y. 2023-24 (Annexure-II)
	each agency		
	including all plans,		k (ii) above.
	proposed expenditure	each agency, if any	(.,
	and reports on	(v)Penort on All the navm	ents are made through the Central Treasury, U.T.
	disbursements made	disbursements made and Chandigarh.	onto are made imough the contrar modelity, c.r.
	etc.	place where the related	
	[Section 4(1)(b)(xi)]	reports are available	
2.2	Foreign and domestic		270 (Po in thousands) T A (Domostic)
2.2		(I)Budget	370 (Rs. in thousands) T.A (Domestic)
	tours (F.No. 1/8/2012-	(ii)Foreign and domestic Tours by	
	IR dt.11.9.2012)	ministries and officials of the rank of	
		Joint Secretary to the Government and	
		above, as well as the heads of the	Nil
		department.	INII
		(a) Places visited	
		(b) The period of visit	
		(c) The number of members in the	
		official delegation	
		(d) Expenditure on the visit	
		(iii)Information related to procurements	
		(a) Notice/tender enquires and	
		corrigenda if any thereon,	
		(b) Details of the bids awarded	
		comprising the names of the	
		suppliers of goods/services	
		being procured,	N/A
		(c) The works contracts	
		concluded-in any such	
		combination of the above-and	
		(d) The rate/rates and the total	
		amount at which such	
		procurement or works contract	
		is to be executed.	
2.3	Manner of execution	(i)Name of the programme of activity	
2.0	of subsidy	(ii)Objective of the programme	1
	programme [Section	(iii)Procedure to avail benefits	1
	4(1)(b)(xii)]		
	·(· /(▷/(∧ii/)]	(iv)Duration of the programme/scheme	Not applicable as no subsidy scheme is in
		(v)Physical and financial targets of the	existence.
		programme	existence.
		(vi)Nature/scale of subsidy/amount	
		allotted	
		(vii)Eligibility criteria for grant of subsidy	
		(viii)Details of beneficiaries of subsidy	
		programme (number, profile etc)	
	5: "	()D:	
2.4	Discretionary and	(i)Discretionary and non-discretionary	
	non-discretionary	grants/allocations to State	Not to Position 50 to 1
	grants [F. No.	Govt./NGOs/other institutions	Not applicable as no Discretionary and non-
	1/6/2011-IR	(ii)Annual accounts of all legal entities	discretionary grants are given.
	dt.15.4.2013]	who are provided grants by public	
		authorities	
2.5	Particulars of	(i)Concessions, permits or	
	recipients of	authorizations granted by public	
	concessions,	authority	
	permits of	(ii)For each concessions, permit or	
	authorizations	authorization granted	
	granted by the	(a) Eligibility criteria	
	public authority	(b) Procedure for getting the	Not applicable as no concessions, permit or
	[Section 4	concession/grant and/or	authorization is granted
	(1)(b)(xiii)]	permits of authorizations	addionization is granted
		(c) Name and address of the	
		` '	
		recipients given concessions/permits or	
		concessions/permits or authorisations	
		(d) Date of award of	
		concessions/permits of	
	CAC 8 DAC	authorizations	
2.6	CAG & PAC paras	CAG and PAC paras and the action	
	[F NO. 1/6/2011-IR	taken reports (ATRs) after these have	NIA
	dt. 15.4.2013]	been laid on the table of both houses of	NA
1	1	the parliament.	

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Particulars
3.1	Particulars	Arrangement for consultations with or representation by the	The syllabus of Bachelor of Fine
	for any	members of the public	Arts & Master of Fine Arts courses
	arrangement	(i) Relevant Acts, Rules, Forms and other	and other rules & regulations of the
	for consultation	documents which are normally accessed by citizens	Panjab University can be accessed by the Citizens on the University
	with or	Citizeris	website www. puchd.ac.in
	representati	(ii)Arrangements for consultation with or representation by	Wobolie WWW. paeria.ae.iii
	on by the	(a) Members of the public in policy formulation/policy	
	members of	implementation	
	the public in	(b) Day & time allotted for visitors	
	relation to	(c) Contact details of Information & Facilitation	No policy or rule is formulated at
	the formulation	Counter (IFC) to provide publications frequently sought by RTI applicants	the level of the College.
	of policy or	Sought by KTI applicants	
	implementati	Public-private partnerships(PPP)	
	on there of	(i) Details of Special Purpose Vehicle (SPV), if	
	[Section	any	
	4(1)(b)(vii)]	(ii) Detailed project reports (DPRs)	-
	[F.No. 1/6/2011-IR	(iii) Concession agreements	-
	dt.15.4.2013	(iv) Operation and maintenance manuals	
]	(v) Other documents generated as part of the implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other	
		kinds of revenues that may be collected	
		under authorization from the government	
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	
3.2	Are the	Publish all relevant facts while formulating important	
	details of	policies or announcing decisions which affect public to	
	policies/deci	make the process more interactive;	
	sions, which	(i) Policy decisions/legislations taken in the	
1	affect public, informed to	previous one year (ii) Outline the public consultation process	No policy or rule is formulated at
	them		the level of the college
1	[Section	(iii) Outline the arrangement for consultation before formulation of policy	
	4(1)(c)]	·	
3.3	Dissemination	Use of the most effective means of communication	
	of Information widely and in	(i) Internet (website)	
1	such form and		gcart-chd@nic.in
	manner which		goart-ondernour
	is easily accessible to		
1	the public		
	[Section 4(3)]		
3.4	Form of	Information manual/handbook available in	N.P.I
	accessibility of information	(i) Electronic format	Nil
	manual/handb	(ii) Printed format	Yes in form of prospectus
	ook [Section	(ii) Tillitea loilliat	1 63 III IOIIII OI PIOSPECIUS
3.5	4(1)(b)] Whether	List of materials available	No
0.0	information	(i) Free of cost	INO
	manual/handb	(.)	
	ook available	(ii) At a reasonable cost of the medium	Yes @ Cost of Rs. 500/-
	free of cost or not [Section	() The a reasonable book of the initialian	. 55 @ 5551 61 113. 5557
	4(1)(b)]		
	I		_

4. E. Governance

S. No.	Item	Details of disclosure	Particulars
4.1	Language in which Information Manual/Handbook Available [F.No. 1/6/2011-IR dt.15.4.2013]	(i) English	Yes
		(ii) Vernacular/Local language	English
4.2	When was the information Manual/Handbook last updated? [F. No. 1/6/2011-IR dt.15.4.2013]	Last date of Annual up-dation	June-2023 RTI Proactive Disclosure, BFA/DFAD Prospectus 2024-25
4.3	Information available in electronic form [Section	(i)Details of information available in electronic form	gcart.edu.in
	4(1)(b)(xiv)]	(ii)Name /title of the document/record/other information	College prospectus
		(iii)Working of information made available	All the services for

4.4	Particulars of facilities available to citizen for obtaining	(i)	Name & location of the faculty	the students are Provided by GCA
	information [Section 4(1)(b)(xv)]	(ii)	Details of information made available	Sec. 10 Chandigarh both in Online and
		(iii)	Working hours of the facility	Offline mode from 9.30 AM to 5.30 PM
		(iv)	Contact person & contact details (Phone, fax email)	all working days. Contact No. 0172- 2740309 Email. ID. gcart.edu.in
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i)	Grievance redressal mechanism	Different committees to deal with grievances of students exist
		(ii)	Details of applications received under RTI and information provided	41 applications received till 31.03.2024 and information to all provided.
		(iii)	List of completed schemes/projects/programmes	
		(iv)	List of schemes/projects/programme underway	
		(v)	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable
		(vi)	Annual Report	
		(vii) (viii)	Frequently Asked Question (FAQs) Any other information such as	
		(****)	(a) Citizen's Charter	
			(b) Result Framework Document(RFD)	
			(c) Six monthly reports on the	
			(d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI application & appeals [F.NO.1/6/2011-IR dt.15.4.2013]	(i)	Details of applications received and disposed	41 applications received in the year 2023-24, and All are disposed off.
		(ii)	Details of appeals received and orders issued	04 appeals received in the year 2023-24. All are disposed off.
4.7	Replies to questions asked in the parliament [Section 4(i)(d)(2)]	Details of	f questions asked and replies given	All the reply given asked in the parliament Section.

5. Information as may be prescribed

S. NO.	Item	Details of disclosure	Particulars
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F.No. 1.6.2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	CPIOs (Central Public Information Officer) w.e.f. 01.01.2015 Dr. Surender S. Dahiya, Principal, GCA, Chd. w.e.f. 28.08.2015 Sh. Pawan Kumar, Superintendent Gr. II, GCA, Chd. w.e.f. 23.05.2016 Sh. Deepak Kainth, Superintendent Gr. II, GCA, Chd. w.e.f. 04.08.2017 Dr. Amit Sharma, Assistant Professor, GCA, Chd. w.e.f. 07.09.2017 Sh. K.S. Sahi, Director in Physical Education, GCA, Chd. w.e.f. 14.11.2017 Sh. Deepak Kainth, Superintendent Gr. II, GCA, Chd. w.e.f. 14.12.2017 Smt. Maninder Kaur, Senior Assistant, GCA, Chd. w.e.f. 19.01.2018 Sh. K. S. Sahi, Director in Physical Education, GCA, Chd. w.e.f. 28.01.2021 Smt.Shoba Assistant Professor GCA.Chd. w.e.f. 11.01.2022 Sh. K.S Sahi, Director in Physical Education, GCA, Chd. w.e.f. 08.12.0222 Sh. Santosh Kumar Superintendent Grade-II, GCA, Chd, current CPIO. FAAs (First Appellant Authority) w.e.f. 01.01.2015 Sh. Sandeep Hans, HOD, GCA, Chd. w.e.f. 08.01.2016 Captain Karnail Singh, Principal, GCA, Chd. w.e.f. 06.01.2017 Sh. Rakesh Kumar Popli, Principal, GCA, Chd. w.e.f. 06.01.2017 Dr. Rajesh Kumar Sharma, Principal, GCA, Chd.

	w.e.f. 05.02.2018 Smt. Navjot Kaur, Principal, GCA, Chd.
	w.e.f. 23.04.2018 Sh. Sachin Rana, IAS, Principal, GCA, Chd.
	w.e.f. 02.11.2020 Smt. Ruchi Singh Bedi, HCS, Principal, GCA Chd.
	w.e.f. 1.10.2021 Sh. Rohit Gupta, PCS, Principal, GCA Chd
	w.e.f. 31.03.2022 Sh. Amandeep Singh Bhatti, PCS, Principal, GCA Chd w.e.f. 01.102022 to till date Dr.Alka Jain Principal-cum-HOD, Current FAAs.
(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	Third party audit carried out on 13.06.2024
(iii) Appointment of Nodal Officers not below the rank of Joint	(a) Date of appointment 08.03.2017 (b) Dr.Anand Kumar Sharma, Associate Professor
Secretary/Additional HoD (a) Date of appointment (b) Name & Designation of the officers	(a) Date of appointment: 13.06.2017 Dr.Anand C. Shende, Associate Professor(after the correction on 28.07.2022)
(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the	No
officers (v) Committee of PIO/FAAs with rich experience in RTI to identify frequently sought information under RTI	No
(a) Dates from which constituted (b) Name & Designation of the Officers	

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Particulars
6.1	Item/information disclosed so that	Details of the courses, names of	
	public have minimum resort to use	Faculty & Staff, Fee Structure etc. is	gcart.edu.in
	of RTI Act to obtain information	disclosed on College website i.e.	
		gcart.edu.in	

Principal, Govt. College of Art, Chandigarh.

Annexure-I

Sr.	Name of the Post	Power and duties (in brief)		
No.				
1.	Principal-cum-HOD	To control all the administrative, academic and financial work of		
		the college.		
2.	Professor	To impart Fine Arts education in terms of Practical and Theory		
		training to MFA/BFA/Special Diploma/ Special Advanced Diploma		
		Classes.		
3.	Associate	-do-		
	Professor			
4.	Assistant Professor	-do-		
5.	Guest Faculty	-do-		
6.	DPE cum Hostel Warden	To provide training in sports/games/youth activities to students and looking after hostel affairs.		
7.	Librarian	To make purchase and to maintain Art Books in the College Library.		
8.	Superintendent	Supervises the work of the Estt. Section and give guidance to his Senior Assistants and Estt. Branch regarding establishment and accounts cases.		
9.	Section Officer	Account receivable and payable, payroll, inventory management,		
		budgeting, reports and financial statements, legal compliance and		
		financial control and record-keeping.		
10.	Sr. Assistant/	Guide the clerical staff in his work, maintain cash books, reply		
	Junior Assistant	audit paras and deal with the work of pay fixation, increments,		
		promotions, deputations, cases of the officers/officials.		
11.	Senior Scale	Maintain the files to put up to his officer, take dictations and		
	Stenographer	prepare the draft for fair communication and attend the phones,		
40	0, , ,	maintain confidential records of the officials.		
12.	Steno typist	Dispose the work regarding dictations and typing of technical		
		reports and day to day official work. Type the cases regarding establishment and audit/accounts cases.		
13.	Clerk	Maintain clerical & technical records; prepare the various types of		
13.	CICIK	bill, diary letters, put up the letter to the officer for its disposal.		
14.	Library Restorer	To assist Librarian in maintaining and smooth running of Library.		
15.	Attendant	To assist the classes and faculty.		
16.	Peon	Attach with various officers/Sections.		
17.	Chowkidar	To guard all the college campus including International Boys		
		Hostel 15-A Chandigarh.		
18.	Sweeper	To maintain cleanliness in the building, Classrooms and ground.		
Note:				

Principal, Govt. College of Art, Chandigarh.

Annexure-II

Sr. No.	Details of Disclosure	Particulars (Rupees in thousands)		
1.	Total budget allotted during the year 2023-24	98048		
2.	Budget (Head-wise) during the	i	Salary	54924
	year 2023-24	ii	Wages	13515
		iii	Rewards	00146
		iv	Medical Treatment	02213
		V	Allowance	20230
		Vi	Leave Travel Concession	00171
		vii	Domestic Travel Allowances	00370
		viii	Office Expenses	03831
		ix	Digital Equipment	00900
		Х	Supplies & Material	01365
		xi	Advertising & Publicity	00032
		xii	Professional Services	00094
		xiii	Repair and Maintenance	00250
		xiv	Scholarships & Stipends	00007
3.	Expenditure upto 31.03.2024	i	Salary	54923
	' '	ii	Wages	13511
		iii	Rewards	00145
		iv	Medical Treatment	02210
		V	Allowance	00202
		vi	Leave Travel Concession	00168
		vii	Domestic Travel Allowances	00363
		viii	Office Expenses	03819
		ix	Digital Equipment	00819
		х	Supplies & Material	01359
		xi	Advertising & Publicity	00029
		xii	Professional Services	00093
		xiii	Repair and Maintenance	00246
		xiv	Scholarships & Stipends	00006

Principal, Govt. College of Art, Chandigarh.