

**ADMISSION SCHEDULE
2024-2025**

**MASTER OF FINE ARTS (MFA)
AND
ADVANCE DIPLOMA IN FINE ARTS FOR DIVYANG (ADFAD)**

Event	Date	Day
Last date for applying online application form	12.07.2024	Friday
List of candidates appearing for interview Discrepancies list of the documents also will be notified on the college website	19.07.2024	Friday
Dates of interview for MFA and ADFAD for Graphics (Printmaking)	30.07.2024	Tuesday
Dates of interview for MFA and ADFAD for Painting	30.07.2024 and 31.07.2024	Tuesday And Wednesday
Dates of interview for MFA and ADFAD Sculpture	01.08.2024	Thursday
Dates of interview for MFA and ADFAD for Applied Art	01.08.2024 and 02.08.2024	Thursday and Friday
Display of Merit List of Graphics (Printmaking)	31.07.2024	Wednesday
Display of Merit List of Painting	01.08.2024	Thursday

Display of Merit List of Sculpture	02.08.2024	Friday
Display of Merit List of Applied Art	05.08.2024	Monday
Fee to be deposited after declaration of respective result (Except Saturday and Sunday)	31.07.2024 To 06.08.2024	Wednesday To Tuesday
Commencement of Classes	12.08.2024	Monday
Vacant seats will be filled from Waiting list and Fee to be deposited on same day (With the permission of the Principal)	13.08.2024	Tuesday
Vacant seats if any will be filled from Waiting list And Fee to be deposited on same day (With the permission of the Vice-Chancellor, Panjab University)	27.08.2024	Tuesday

Instructions:

1. Candidates are advised to carefully read the **check list** before applying for admission.
2. The admission information is subject to alteration and modification without notice.
3. This is for information only and does not constitute a legal document.
4. Disputes, if any, shall be subject to the jurisdiction of courts at Chandigarh.
5. In case of any change shall be intimated through college website.

ELIGIBILITY CRITERIA

▪ For Master of Fine Arts (MFA)

A candidate who has passed the following examinations shall be eligible to join the course:

- (a) The candidate must have passed the Bachelor of Fine Arts (relevant discipline) Examination of Panjab University or an examination recognized equivalent thereto with 50% and for SC/ST/PWD 45% or more marks in the aggregate.
- (b) In addition to clause (a) the candidate will be required to be present for interview as per admission calendar with a portfolio of their works before a Committee. The decision of this Committee will be final. The selection will be strictly in order of merit in the following manner.
 - i. Weightage of 60% marks will be given for portfolio of works and programme of study submitted by the candidate.
 - ii. Weightage of 40% marks will be given for marks secured by the candidates in the last qualifying examination.
 - iii. Candidate must score at least 50% pass marks (in case of SC/ST/PWD 45% pass marks) in the portfolio of works and proposed programme of study for being eligible for admission.

Note:

- (i) Those candidates who have appeared in the Final Year Examinations of BFA or equivalent can also apply. However, he/she must possess & produce the Detailed Marks Card of BFA or equivalent examination pass with 50% and for SC/ST/PWD 45% or more marks in the aggregate at the time of interview, failing which he/she will stand disqualified for interview/admission.
- (ii) The marksheet which carries CGPA instead of marks or percentage, those **candidates must get the conversion of CGPA into marks/percentage from their concerned university from where the candidates**

have passed their BFA/or its equivalent examination otherwise those forms will not be entertained.

- (iii) **Application fee of Rs 500/- shall not be refunded.**

ELIGIBILITY CRITERIA

▪ **For Advance Diploma in Fine Arts for Divyang (ADFAD)**

A candidate who has passed the following examinations shall be eligible to join the course

- (a) The candidate must have passed the four years Diploma in Fine Arts for Divyang (DFAD) Or an examination recognized as its equivalent in relevant discipline by the syndicate.
- (b) In addition to clause (a) the candidate will be required to be present for interview as per admission calendar with a portfolio of their works before a Committee. The decision of this Committee will be final. The selection will be strictly in order of merit in the following manner.
- (i) Weightage of 60% marks will be given for portfolio of works and programme of study submitted by the candidate.
- (ii) Weightage of 40% marks will be given for marks secured by the candidates in the last qualifying examination.

Note:

- (i) Those candidates who have appeared in the Final Year Examinations of special Diploma/DFAD or equivalent can also apply, However, he/she must possess & produce the Detailed Marks Card of Special Diploma/DFAD pass at the time of interview, failing which he/she will stand disqualified for interview/admission.

- (ii) The mark sheet which carries CGPA instead of marks or percentage, those **candidates must get the conversion of CGPA into marks/percentage from their concerned university from where the candidates have passed their four years Diploma in Fine Arts for Divyang (DFAD) or its equivalent examination,** otherwise those forms will not be entertained.
- (iii) **Application fee of Rs 500/- shall not be refunded.**

MASTER OF FINE ARTS (MFA)
SANCTIONED INTAKE AND RESERVATIONS
2024-2025

S.No.	Name of the course	Duration	Annual Intake
1.	MFA in Applied Art	2 years	10 (6 General+2 Sponsored+2 SC/ST)
2.	MFA in Painting	2 Years	10 (5 General+2 Sponsored+2 SC/ST+1 Persons with Disabilities)
3.	MFA in Graphics (Print-making)	2 years	10 (6 General+2 Sponsored+2 SC/ST)
4.	MFA in Sculpture	2 Years	10 (5 General+2 Sponsored+2 SC/ST+1 Persons with Disabilities)
5.	Kashmiri Migrants	2 Years	01 seat (common to all MFA courses)
6.	EWS-General	2 Years	01 seat (additional) in each department i.e. Applied Art, Painting, Graphics (Print-making), Sculpture

In case of non-availability of sponsored/PWD candidates, the same will be clubbed with General Category.

Applicants seeking admission against the sponsored seats must have a minimum of two years full time work experience (as on the last date of receipt of completed application form) in the sponsoring organization viz. Central/State Govt./Autonomous/Public Limited Company will be considered for admission if he/she has been granted permission by his/her parent department. If the sponsored candidate leaves the sponsoring organization during the course of study then his name will be deemed to have been removed from the college rolls from that date.

The students belonging to above reserved categories admitted on the basis of their merit in general category shall not be accounted for towards the seats reserved for the relevant categories.

If the requisite numbers of Scheduled Tribes candidates are not available, seats remaining unfilled will be filled from the Scheduled Caste candidates and vice versa. If the transferred seats remain still vacant then such vacant seats will be treated as unreserved and will be filled up from amongst the candidates of General category.

RESERVATION FOR PERSONS WITH DISABILITIES (5%) (As per Chandigarh Administration vide letter No. 19/1/3-IH(10)-2018/19277 dated 16.10.2018)

Five per cent seats in each pool would be filled from amongst the 'persons with disabilities' candidates. The persons/students with disabilities will furnish a medical certificate issued by the Principal Medical Officer/Civil Surgeon of Chandigarh or his/her concerned district, indicating percentage of disability whether he/she is otherwise able to carry on the studies and perform the duties in the respective Specialization, name of the disease causing disability, whether disability is temporary or permanent, whether disability is progressive or non- progressive. The students having temporary disability would not be considered against the reserved seats for persons with disabilities where the certificates are issued by any authority other than the Principal Medical Officer of Chandigarh and if such candidate's turn comes for admission against reserved seat for persons with disabilities, the concerned head of Institution shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmations from the P.M.O., Chandigarh.

KASHMIRI MIGRANTS

" As per instructions conveyed by the Chandigarh Administration vide memo No. 734-IH(2)-2013/8284 dated 7.5.2013 " One Supernumerary seat for Kashmiri Migrants (Common to all Courses) will be filled up if directions from Ministry of Human Resource Development/ Chandigarh Administration is received".

EWS-GENERAL

As per Chandigarh Administration letter No. 19/1/13-IH(10)-2019/7185 dated 1.5.2019 the persons belonging to Economically Weaker Sections (EWSs) from all over India would get benefit of 10% reservation in admission in the Educational/Technical/Medical Institution of Union Territory, Chandigarh. Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

- i) 5 acres of Agricultural Land and above;
- ii) Residential flat of 1000 sq. Ft. and above.
- iii) Residential plot of 100 Sq. Yards and above in notified municipalities.
- iv) Residential plot of 200 Sq. Yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned in the foregoing paragraph would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.

WEIGHTAGE TO NSS VOLUNTEERS OF CHANDIGARH

Decision of Chandigarh Administration contained in letter Endst. No. DHE-UT-AD-11-NSS(15)2010-11 dated 17.5.2013/25.4.2014 is reproduced here below:

“In order to ensure uniformity while giving weightage to NSS volunteers of Chandigarh on the pattern of Punjab, the Education Department of Chandigarh Administration has decided to incorporate a provision (as per Annexure 'A' & 'B') for such weightage for Chandigarh NSS Certificate holders seeking admission in Colleges, Universities and Technical Institutes (Polytechnic, Arts & Architecture on the basis of gradation of certificate given below:

Gradation of Certificate:

Certificate A=2 marks, Certificate B= 2 ½ marks, Certificate C= 3 marks

“These gradation certificates will be given on the basis for the voluntary services rendered by NSS volunteers in the field of social service while studying in education institution.”

The gradation certificate of NSS must be produced by the candidate at the time of interview so that the same could be taken into account for preparing the merit list.

ADVANCE DIPLOMA IN FINE ARTS FOR DIVYANG (ADFAD)

2024-2025

SANCTIONED INTAKE AND RESERVATIONS

S.No.	Discipline	Sanctioned Intake
1.	Applied Art	01
2.	Painting	01
3.	Graphics	01
4.	Sculpture	01
Total		04

In order to provide education in Fine Arts to the hearing and speech impaired and mentally challenged persons, this institution has started a 'Special Advanced Diploma Course in Fine Arts' (nomenclature now revised to 'Advance Diploma in Fine Arts for Divyang) as per approval of the Panjab University from the session 2011-2012. The duration of the course is two years. Only four seats are available for the course - one seat in each of the disciplines viz. Painting, Sculpture, Applied Art and Graphics (Printmaking) with the proviso that the mentally challenged persons will be eligible for seats only in the disciplines of Painting and Applied Art subject to the condition that such a person would get a certificate from the competent authority of the PGI/Government Medical College and Hospital, Sector-32, Chandigarh, that he/she is fit to pursue in Painting or Applied Art. These students will study the practical subjects prescribed for the M.F.A. course. There would be no written essays or notes.

PROCEDURE FOR ADMISSION

Procedure for Applying for Admission:

- (i) Candidates seeking admission to all the courses must apply online on the college website www.gcart.edu.in along with non-refundable application fee of Rs. 500/-.
- (ii) Incomplete admission form without relevant documents shall not be entertained and stand rejected.
- (iii) The application form filled online by the candidate must accompany one latest passport size photograph and other required documents/certificates to be uploaded in the order as mentioned hereunder:-
 - a. Degree of Bachelor of Fine Art or equivalent examination / Diploma in the case of Hearing & Speech Impaired and Mentally Challenged candidates. (Revised nomenclature Diploma in fine Arts for Divyang) (DFAD)
 - b. Detailed Marks Sheets of all the years of Bachelor of Fine Art/Special Diploma for Hearing & Speech Impaired and Mentally Challenged Persons as the case may be.

- c. Matriculation certificate/marksheet in support of Date of Birth.
- d. Documentary proof in support of reservation claimed under SC/ST/PH & other category (certificate issued by competent authority)
- e. Registration Card (in case of only those candidates who are already registered with Panjab University)
- f. A note on their works and proposed programme in 500 words by self.
- g. No Objection certificate from the employer in case of sponsored candidates Performa appended on the website.
- h. Character Certificate from the College/University last attended (in case of any gap period, the same must be accounted for by submitting an affidavit) (specimen appended on website)
- i. Certificate issued by the Principal Medical Officer/Civil Surgeon of Chandigarh or his/her concerned district indicating percentage of disability in respect of Divyang for ADFAD courses and other reserved seats for Persons with Disabilities students if applicable.
- j. In case of Mentally Challenged Persons - a certificate from the competent authority of the PGI/Government Medical College and Hospital, Sector-32, Chandigarh, that he/she is fit to pursue in Painting or Applied Art

Selection Procedure

- i The candidates will be required to be present for interview with all their original certificates and a portfolio of their works before a Committee headed by the Principal. The decision of this Committee will be final. The selection will be strictly in order of merit in the following manner.
 - a) Weightage of 60% marks will be given for portfolio of works which should be attested by the respective department and programme of study submitted by the candidate.

- b) Weightage of 40% marks will be given for marks secured by the candidates in the last qualifying examination.
- ii Candidates securing equal marks will be bracketed together. Their inter-se merit will be determined in accordance with the following criteria:-
- Candidate senior in age shall rank higher in order of merit. In the case of tie in age also, a candidate getting higher percentage of marks in the qualifying examination shall rank higher in order of merit.*
- iii Candidate for MFA must score at least 50% pass marks (in case of SC/ST/PWD 45% pass marks) in the portfolio of works and proposed programme of study for being eligible for admission. The admission will be made strictly in order of merit.
- iv The list of selected candidates will be displayed on the college Notice Board/ College website on the next working day of the interview. No separate information in this regard will be sent to the candidates.
- v All the selected candidates will be required to deposit necessary fee & other charges as per Admission Schedule mentioned above.
- vi The regular classes of MFA 1st Year shall commence as per Admission Schedule mentioned above.
- vii The students who are admitted to the college are required to submit his/her latest address to the college and change if any during the period of study will also be intimated as and when this takes place.
- viii The admission of a candidate will be purely provisional subject to approval of the Panjab University and in case the same is not approved by the university the candidature of a candidate shall be cancelled and no refund of fee/funds (except security) deposited with the college shall be permissible.

UNIVERSITY REGULATIONS

M.F.A COURSE

- 1.1. The duration of the course leading to the degree of M.F.A. (Painting) M.F.A. (Applied Art), M.F.A. (Sculpture) and M.F.A. (Graphics-print making) shall be four semesters. Every semester examination for Master of Fine Arts (MFA) shall be conducted by the Panjab University. These examinations will be held after every semester in the month of November and May or on such dates as may be fixed by the Syndicate.
- 1.2. The last date for receipt of examination Admission form and fee without late fee and with late fee shall be as fixed by the Syndicate and notified by the Controller of Examinations from time to time.
- 2.1. (a) A candidate who has passed one of the following examinations shall be eligible to join the Course :
 - (i) Candidate seeking admission to the MFA Courses must have passed the Bachelor of Fine Arts Examination of Panjab University or an examination recognized equivalent thereto with 50% or more marks in the aggregate.
 - (ii) Any other examination recognized by the Syndicate as equivalent to (i) above with at least 50 per cent marks in the aggregate.
- (b) In addition to the condition laid down in 2.1(a) a candidate will be required to be present for interview as per admission calendar with a portfolio of their works before a Committee headed by the Principal. The decision of this Committee will be final. The selection will be strictly in order of merit in the following manner.
 - i. Weightage of 60% marks will be given for portfolio of works and programme of study submitted by the candidate.
 - ii. Weightage of 40% marks will be given for marks secured by the candidates in the last qualifying examination.

2.2. 25% of the total marks for sessional work shall be awarded by the subject teacher and the breakup of marks shall be as under:

a.	Process	30%
b.	Product	30%
c.	Attitude	15%
d.	Understanding	25%

The semester's work in practical subjects will be assessed by a Jury consisting of one external and one internal examiner appointed by Panjab University. For theory subjects written examination will be taken by the University but report, dissertation and viva voce will be conducted internally by a jury appointed by the University which will send their marks to the University.

2.3 A candidate who has obtained a minimum of 45% marks in the practical of each subject and has obtained not less than 20 percent marks in theory papers may be admitted a supplementary examination of the same year or along-with his annual examination of the higher class simultaneously. Such a candidate will be required to pay the examination fee per subject as prescribed by the University from time to time as fee for the supplementary as well as for annual examination. If he does not clear the theory paper/s concerned in the supplementary examination or alongwith the annual examination for the next higher class, he shall revert to the lower class. However, a candidate who does not obtain pass marks in any of the practical paper will be declared fail in the examination and shall be required to rejoin in the course of study afresh for one academic year in order to become eligible for appearing at the examination in a subsequent year, if otherwise eligible.

2.4 The sessional marks awarded by the concerned subject teacher if disputable can be moderated by a committee of three members consisting of the subject teacher concerned, the Principal or his representative and one more

subject expert appointed by the Principal. However the sessional marks can only be moderated if the student approaches the authorities within 10 days after the concerned teacher has submitted the sessional marks.

- 2.5 A candidate will be eligible to join the fourth semester of the course only after he has passed all the previous semesters.
- 2.6 In each semester, the MFA Examination shall be open to a candidate who possesses the qualifications as laid down in Regulations, 1.2 and 2.4 and produces a certificate signed by the Principal of the College:-
 - a. Of having been on the rolls of the college affiliated for the course during the academic year preceding the examination.
 - b. Of having obtained not less than 50% marks of the total aggregate marks of sessional work in all practical subject.
 - c. Of having attended not less than 75% of the lectures and practical in each subject delivered during each year of the course of study.
3. A deficiency in lectures and practical may be condoned by the Principal of the affiliated college upto 5% in each subject of Theory/practical separately.
4. The fee for the Master or Fine Arts (MFA) examination conducted by the Panjab University shall be fixed by the Syndicate from time to time.
5. The examination shall be held in accordance with the syllabus approved by the Senate.
6. The medium of examination shall be English/Hindi/Punjabi.
7. In each semester Examination, the sessional marks awarded shall be forwarded by the Principal of the College to the University on the prescribed form at least 10 days before the commencement of the University Examination.
8. The minimum marks required to pass each examination to be held at the end of each semester shall separately be 35% in each theory papers and 45% in

practical paper consisting of sessional and examination marks taken together. It is mandatory to pass in internal/ sessional and university examination in practical and theory subject.

9. The final result will be compiled on the aggregate marks obtained in all the four semesters taken together.
10. The successful candidates shall be classified as under:
 - i. Those who obtain 75% or more of the aggregate marks, shall be placed in the First Division with Distinction.
 - ii. Those who obtain 60% or more but less than 75 per cent of the aggregate marks shall be placed in the First Division.
 - iii. Those who obtain 50% or more but less than 60 per cent of the aggregate marks shall be placed in the Second Division.
 - iv. Those who obtain less than 50% of the aggregate marks shall be placed in the Third Division.
11. A candidate who does not clear the Final Examination within a period of three years of his admission to the first semester shall not be allowed to continue his studies for M.F.A.
12. The Controller of Examinations shall publish the examination result as soon as it is possible after the termination of the Final semester Examination.

UNIVERSITY REGULATIONS

FOR ADVANCED DIPLOMA IN FINE ARTS FOR DIVYANG

The duration of the course for Special Advanced Diploma in Fine Arts for hearing and speech impaired and mentally challenged persons shall be four semesters. Only four seats shall be available for the course – one seat in each of the discipline, viz. Painting, Sculpture, Applied Art and Graphics (Print-making) with the proviso that the mentally challenged persons will be eligible for seats only in the disciplines of Painting and Applied Art.

- 1.1 All the four semester examinations for the 'Special Advanced Diploma' shall be conducted by the Panjab University. These examinations will be held once a year ordinarily in the month of April or on such dates as may be fixed by the Syndicate.
- 1.2 The last date for receipt of examination admission form and fee without late fee and with late fee as fixed by the Syndicate shall be notified by the Controller of Examinations.
- 2.1 (a) Four years Special Diploma in respective discipline is the minimum qualifications for admission to the course for Hearing & speech Impaired and Mentally Challenged persons or an examination recognized as its equivalent in relevant discipline by the syndicate.
- (b) in addition to the condition laid down in 2.1(a), a candidate will be required to be present for interview as per admission calendar with a portfolio of their works before a committee headed by the principal. The decision of this committee will be final. The selection will be strictly in order of merit in the following manner.
- i. Weightage of 60% marks will be given for portfolio of works and programme of study submitted by the candidate.
 - ii. Weightage of 40% marks will be given for marks secured by the candidates in the last qualifying examination.
- 2.2 Identification of slides of 40 art objects slides for each semester of the course and all the students would be required to write down the title of the art works, name of the artist, date of the art object, the provenance and the materials used for making the art object. The theory test will be of 160 marks and 16 objects would be shown for which maximum 10 marks will be given for each object. The duration would be 90 minutes. There would be no written essay or notes.
- 2.3 25% of the total marks for sessional work shall be awarded by the subject teacher and the break-up of these marks shall be as under:

- a. Process 30%
- b. Product 30%
- c. Aptitude 15%
- d. Understanding 25%

The semester work in practical subjects will be assessed by a Jury consisting of one external and one internal examiner appointed by Panjab University.

The sessional marks awarded by the concerned subject teacher if disputable can be moderated by a committee of three members consisting of the subject appointed by the Principal. However the sessional marks can only be moderated if the student approaches the authorities within 10 days after the concerned teacher has submitted the sessional marks.

2.4 A candidate who has obtained a minimum of 45% marks in the practical of each subject and has obtained not less than 20% marks in the objective test may be admitted to a supplementary Examination. Such a candidate will be required to pay fee per subject as fee for the supplementary examination as prescribed by Supplementary examinations, he shall revert to the lower class. However, a candidate who does not obtain pass marks in any of the practical papers will be declared fail in the examination and shall be required to rejoin the course of study afresh for one academic semester in order to become eligible for appearing at the examination in a subsequent semester if otherwise eligible.

3.1 A candidate will be eligible to join the fourth semester of the course only after he/she has passed all the previous semester examinations.

3.2 All the four examination shall be open to a candidate who possesses the qualifications as laid down in Regulations 2.1 and 3.1 and produces a certificates signed by the Principal of the college :

- a. Of having been on the rolls of the college affiliated for the course during the academic year preceding the examination.

- b. Of having obtained not less than 50% marks of the total aggregate marks of sessional work in all practical subjects.
 - c. Of having attended not less than 75% of the practical in each subject during each year of the course of study. Educational trips/tours to historical and other places of educational interest organized by the college for each course of study shall count towards practical and exemption for these trips will be given by the Principal only in exceptional circumstances to be recorded.
4. A deficiency in practical may be condoned by the Principal of the affiliated college up to 5%.
 5. The fee for all the examinations shall be as prescribed by the Syndicate/Senate from time to time.
 6. The examination shall be held in accordance with syllabus approved by the Senate.
 7. The medium of examination shall be English/Hindi/Punjabi.
 8. The sessional marks awarded shall be forwarded by the Principal of the college to the University on the prescribed form at least 10 days before the commencement of the University examinations.
 9. The minimum marks required to pass each examination to be held at the end of each semester shall separately be 35% in each theory and 45% in practical consisting of sessional and examination marks taken together. It is mandatory to pass in internal assessment and university examinations in practicals and theory separately.
 10. The final result will be compiled on the basis of aggregate marks obtained in all the four examinations taken together.

11. THE SUCCESSFUL CANDIDATE SHALL BE CLASSIFIED AS UNDER:
- a. Those who obtained 75% or more of the aggregate marks : First Division with distinction
 - b. Those who obtain 60% or more but less than 70% of aggregate marks : First Division
 - c. Those who obtain 50% or more but less than 60% of aggregate marks : Second Division
 - d. Those who obtain less than 50% of aggregate marks : Third Division
12. A candidate who does not clear the Final Examination within a period of three years of his admission to the first semester shall not be allowed to continue his studies for 'Special Diploma' in Fine Arts.
13. The Controller of Examinations shall publish the result of each semester examination as soon as possible after the examination.

FEE AND OTHER CHARGES

Students are required to pay the college dues at the following rates

(A) College Dues:

Admission Fee	Rs. 750/- payable at the time of admission
Re-admission Fee	Rs. 500/- (Re-admission)
Tuition fee	Rs. 2400/- per semester
College security	Rs. 1000/- payable at the time of admission re-fundable within three years after the student leaves the institution.

Student Fund:

Amalgamated Fund Rs. 1500/- Per Annum

Health fund Rs. 100/- Per Annum

Stationary Fund Rs. 100/- Per Annum

Short study tour Fund Rs. 500/- Per Annum

Refreshment Fund Rs. 100/- Per Annum

Multimedia Education Rs. 100/- Per Annum

College Magazine Fund Rs. 50/- Per Annum

Car/ Scooter fund:

-Scooter Rs. 100/- Per Annum

-Car Rs. 200/- Per Annum

(This fund will be charged from those who are bringing vehicles to the college).

Campus Maintenance Rs. 100/- Per Annum

Smart Card Fee Rs. 80/- one time

(B) BOYS Hostel Charges:

Hostel security Rs. 2000/-

Mess security Rs. 2000/-

Room Rent Rs. 900/- per semester

Hostel fund (amalgamated) Rs. 600/- per semester

Hostel service Charges Rs. 240/- per semester

Mess Equipment/ welfare Fund Rs. 600/- per semester

Campus Maintenance fund Rs. 120/- per semester

Entertainment Fund Rs. 600/- per semester

Mess advance Rs. 2000/- adjustable in the last bill

University Fee: (per annum)

Late Admission Fee:	Rs. 5000/-
-with the permission of the Vice-Chancellor	
PUPIN No. includes (Registration Fees + Registration fees only for first year students)	Rs. 446/-
University Continuation Fee (Rs. 100/- per semester)	Rs. 225/-
Migration Fees (for those candidates who passed The lower examination from another university/ Courses/ councils).	Rs. 451/-
PUPIN Card Fee (for duplicate)	Rs. 451/-
Inter-College migration certificate or Duplicate Migration certificate	Rs. 666/-
Cancellation of the migration certificate	Rs. 774/-
Inter-university migration or duplicate migration Certificate	Rs. 666/-

University charges for foreign students/ NRIs (per annum)

Seats against general category	US\$731
Foreign NRI/ NRI Sponsored Students irrespective of the lower examination passed by them from a foreign/ Indian university Board.	US\$1128
Foreign student welfare fund (foreign students only)	Rs. 827/-
P.U. Alumni house and Scholarship Fund	Rs. 35/-
College Development Council Fee	Rs. 91/-
Student Holiday home Fee	Rs. 80/-
University Sports & University Sports Development Fee	Rs. 275/-
Youth welfare fund	Rs. 102/-

NOTE: Fee and Fund Structure mentioned above is as per Panjab University for the academic session 2023-2024. The fee and fund structure is subject to change as per the University orders and notification from time to time.

GENERAL INFORMATION, RULES AND REGULATIONS

HOSTEL ACCOMMODATION

Hostel accommodation will be given to outstation boys and girls subject to availability of seats in the Inter-national Hostel, Sector-15 A, Chandigarh. Limited seats are available for out-station girls in the hostel of Chandigarh College of Architecture, Sector-11 and Govt. Polytechnic College for Women, Sector 10, Chandigarh.

SPORTS FACILITIES

Facilities for various games and sports are available in the college.

LIBRARY

The institution maintains its own library, which has a good collection of books on Art and Crafts. Marking of books, defacing or tearing are prohibited and any one found guilty of this would ordinarily be required to pay the Price of the book plus fine as may be decided by the Principal.

The college library has its blog which provides various information services for the library users including webopac. The library blog can be accessed at librarygca.blogspot.com

VARIOUS SCHOLARSHIPS GIVEN BY THE PANJAB UNIVERSITY

“The list of scholarships which are being awarded to the students of affiliated college by office of Dean College Development Council in the following categories is available on the website of Dean, College Development Council Panjab University i.e. <http://dcdc.puchd.ac.in/>

1. Means-cum-Merit
2. Sports
3. Single Girl Child
4. Physically Disabled
5. Aids/Cancer Patient

GENERAL RULES AND REGULATIONS

- In order that each student may derive full benefit of the facilities which are made available, he has to abide by the rules and regulations of the institution. These are designed and framed solely to safeguard and protect the interests and privileges of the students, are liable to change without notice. The students are advised to keep themselves informed about the day to day instructions. A plea of ignorance of any rule or instructions shall not be accepted as an excuse of its breach. Students are expected to behave themselves properly and pay respect to College staff.
- Talking loudly, loitering or congregating in the corridors being a source of distraction and irritation to others are not permitted.
- Late arrival to the class or early departure there from is recorded as absence from the class for the period.
- A candidate will be eligible for re-admission provided there is reasonable likelihood of his securing 75% of possible attendance. He/she has satisfactory record of Studies during the previous session and fulfils the other necessary conditions and qualifications for such an admission.
- Students failing in the internal annual assessment examination are required to join in the classes within ten days of the declaration of the result or on the re-opening of the college after summer vacation, whichever is later.

- The studies at the institution require attention and diligence on the part of the student. A student neglecting his studies and showing unsatisfactory progress will be given two warnings after which failure to improve will make him liable to expulsion from the institution.
- Conduct of the students inconsistent with general good order or persistent neglect of work on his/her part or failure to respond promptly to official notices, shall be punishable with fine or expulsion from the institution as may be deemed proper.
- The 'sexual harassment', verbal abuses/vulgar talk in the presence of ladies staff or girl students in the college campus, shall be taken as serious misconduct.
- Ragging is banned in the institution and anyone indulging in ragging will be punished appropriately which punishment may include expulsion from the Institution, suspension from the Institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of withholding scholarships or other benefits
 - debarring from representation in events
 - withholding results
 - Suspension or expulsion from hostel.
- Students will ensure that they will not indulge in any kind of drug abuse activity etc. during their course of study in the college and hostel
- In all matters concerning the administration of the institution the decision of the Principal shall be final and binding. If for exceptional reason the Principal considers that it is necessary or desirable to refer a matter relating to any student to the higher authorities for consideration of decision he will do so. Students are strictly forbidden from forwarding applications, appeals or any other communication direct to any authority other than the Principal/HOD and any

contravention of this rule will be liable to disciplinary action. However, suggestion-cum-complaint box has been fixed at conspicuous place in the college which shall be directly operated by the Principal and all can use that.

CHECK LIST

IMPORTANT INSTRUCTIONS

- All the columns of the admission form must be properly filled.

Following documents are required to be uploaded alongwith form and Rs. 500 as Application fee:-

1. One passport size photograph.
2. Degree of Bachelor of Fine Art or equivalent examination / Diploma in the case of Hearing and Speech Impaired/Mentally Challenged candidates
3. Detailed Marks Sheets of all the semesters/years of Bachelor of Fine Art/Special Diploma for Hearing and Speech Impaired and Mentally Challenged Persons as the case may be.
4. Matriculation/equivalent examination certificate as proof of Date of Birth.
5. Documentary proof in support of Reservation claimed under SC/ST/PWD and other categories (Certificate issued by competent authority).
6. Registration Card (in case of only those candidates who are already registered with Panjab University)
7. A note on their works and Proposed programme of study in 500 words by self.
8. Certificate of No Objection from the employer in case of sponsored candidates in the Performa appended with the application form.

9. Character Certificate from the College/University last attended (in case of any gap period, the same must be accounted for by submitting an affidavit) (specimen appended on the website)
10. Certificate issued by the Principal Medical Officer/Civil Surgeon Chandigarh or his/her concerned district indicating percentage of disability in respect of Physically Handicapped for Special Advanced Diploma in Fine Arts courses and other reserved seats for physically handicapped students.
11. In case of Mentally Challenged Persons - a certificate from the competent authority of the PGI/Government Medical College and Hospital, Sector-32, Chandigarh, that he/she is fit to pursue in Painting or Applied Art.

REQUIREMENTS AT THE TIME OF INTERVIEW

- Originals will be required to be produced at the time of interview. One set of Photostat (self-attested) of originals and two latest photographs of the candidate.
- The certificate/letter of equivalency from the Panjab University, if so required by the college at the time of interview must be submitted by the candidate before depositing his/her fees not later than **06.08.2024**.
- Must bring at the time of interview original medical certificate from Registered Medical Practitioner regarding the fitness for study to be retained by college.
- Portfolio of their works.
- The admission of the candidate will be subject to approval of the Panjab University.

SPECIMEN OF CERTIFICATE OF SPONSORSHIP

Certified that ----- son/daughter of Shri ----- has been working in this Department/Organization as ----- since-----.

This Department/Organization has "NO OBJECTION" to his/her seeking admission to MFA Two Year Post-graduate Degree Course in ----- at Government College of Art, Chandigarh and his/her name is hereby sponsored for admission to said Course. In case he/she is selected for admission he/she will be relieved of his/her duty and allowed to join the classes for full duration of the said course. If he/she leaves this Department/Organization during his/her period of study the college will be informed accordingly to cancel his/her admission.

Date-----

Signature and seal of the employer

Name & Address of the Department/Organization -----

SPECIMEN OF AFFIDAVIT FOR GAP YEAR

(To be attested by the Notary/Oath Commissioner on Rs. 10/- stamp paper)

I _____ daughter/son of Sh.
_____ resident of _____
_____ do hereby,
Solemnly declare and affirm as under:-

1. That I am seeking admission in the Government College of Art, Chandigarh.
2. That I passed my _____ examination during 20_____
3. That during my gap period from _____ I did not take part in any political activity.
4. That during my gap period from _____ there is no Criminal case lying pending against me in a Court or Police Station or convicted by any court.
5. That due to _____ I had to drop my regular studies for year/years.
6. That I was not disqualified by any board/body/council/university.
7. That I bear a good moral character.

Place:

Dated:

DEPONENT

VERIFICATION

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place:

Dated: