

**BACHELOR OF FINE ARTS (BFA) AND  
DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED (DFASA)**

**ADMISSION SCHEDULE  
SESSION 2026-2027**

Event	Date	Day
Last date for submission of application form	<b>05.07.2026 Till 5:00 PM</b>	Sunday
List of candidates called for Aptitude Test. Discrepancies list of the documents also will be notified on college website.	<b>15.07.2026</b>	Wednesday
<b>Candidate must remove all the Discrepancies Personally in the College office or through College Email i.e. gcart-chd@nic.in on or before Dated 20.7.2026 Candidate should use the same email address which he/ she has mentioned in the online application form.</b>	<b>20.7.2026</b>	Monday
<ul style="list-style-type: none"> <li>• Dates of Aptitude Test for Chandigarh UT Pool and DFASA</li> <li>• Dates of Aptitude Test for All India Pool</li> </ul> <p>Exact date of particular roll number of the candidates belonging to All India pool to be called for Aptitude Test will be notified through college website on <b>15.7.2026 (Friday)</b></p>	<b>22.7.2026  23.7.2026 And 24.7.2026</b>	Wednesday  Thursday and Friday

**Note:**

1. Candidates are advised to fill the online application form carefully including uploading of their latest passport size photograph for the purpose of Aptitude test.
2. The reserved category applicants want to claim their reservation should choose the respective category otherwise they will be treated as general candidate.

Final Merit List of the eligible candidates for Counseling will be displayed on the college Notice Board and college website	<b>28.7.2026</b>	Tuesday
First Counseling for Admission of eligible candidates of <b>Chandigarh UT Pool</b> and <b>DFASA</b>	<b>06.8.2026</b>	Thursday
First Counseling for Admission of eligible candidates of <b>All India Pool</b>	<b>07.8.2026</b>	Friday
Commencement of Teaching	<b>10.08.2026</b>	Monday
Second Counseling for Chandigarh UT Pool and <b>DFASA</b> , if required	<b>17.8.2026</b>	Monday
Second Counseling for <b>All India Pool</b> , if required	<b>18.8.2026</b>	Tuesday
Third Counseling for <b>Chandigarh UT Pool</b> and <b>DFASA</b> , if required (With the permission of the Vice-Chancellor, Panjab University)	<b>26.08.2026</b>	Wednesday
Third Counseling for All India Pool, if required (With the permission of the Vice-Chancellor, Panjab University)	<b>27.08.2026</b>	Thursday

**Note: Do read the instructions carefully as mentioned in the next page.**

**Instructions:**

1. Candidates are advised to carefully read the **check list** given on **The pages- 42 to 44** and important note given on **Pages -1, 2, 3, 4, 15, 16 And 17** before applying for admission.
2. This is for information only, and does not constitute any legal document.
3. **Any change in fees structure from the Administration/ Panjab University will be informed through college website.**

4. **The institution reserves the right to make changes to the admission process as per Government guidelines, if required, and will inform the applicants accordingly through college website.**
5. **Any change of instructions regarding increase or decrease of the seats/ reservation policy received from the Administration will be informed through college website.**
6. **Disputes, if any, shall be subject to the jurisdiction of Courts at Chandigarh.**

**ELIGIBILITY CRITERIA FOR APTITUDE TEST FOR  
BFA & DFASA**

**a) For BFA(Bachelor of fine Arts)**

*Those students who have passed 12th (10+2) Examination or appeared in the 10+2 examination or in any other examination recognized by the Syndicate of the Panjab University as equivalent can appear for the Aptitude test for BFA conducted by the college.*

**b) For DFASA (DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED)**

*Those students who have passed Secondary (10<sup>th</sup>) Examination or appeared in the Secondary (10<sup>th</sup>) examination or in any other examination recognized by the Syndicate of the Panjab University as equivalent can appear for the Aptitude test for DFASA conducted by the college*

**ELIGIBILITY CRITERIA FOR ADMISSION FOR  
BFA & DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED**

**ELIGIBILITY FOR BACHELOR OF FINE ARTS (BFA)**

- (a) Minimum qualification for admission to all the courses is a passing certificate in 12th (10+2) Examination or any other examination recognized by the Syndicate of the Panjab University as equivalent with a minimum of 40 per cent marks (35 per cent in case of SC/ST and PWD candidates)

And

- (b) Candidates obtaining aggregate 40 per cent marks (in case of SC/ST and PWD 35%) in the aptitude test i.e. 'Object Drawing', 'Composition' and 'General Knowledge' conducted by the college, will qualify for the admission.

**ELIGIBILITY FOR DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED (DFASA)**

- (a) Minimum qualification for admission to the Diploma courses is a pass in the Secondary School Certificate (Class 10th) Examination or any other examination recognized by the Syndicate of the Panjab University as

equivalent with a minimum of 35 per cent marks

And

- (b) Candidates obtaining aggregate 35 per cent marks in the aptitude test i.e. Object Drawing & Composition, conducted by the college, will qualify for admission.

**Note: The Panjab University regulation under Chapter III-General Regulations for Examinations (Admission to Examinations) Para 10, Page 18 of PU Calendar Vol. II.2007 as under:**

**“10. Unless otherwise provided, a person who has already passed on examination of this or any other University shall not be permitted to reappear in that examination or a corresponding examination.”**

### SANCTIONED INTAKE

BFA DEGREE COURSE:

DURATION OF THE COURSE IS 4 YEARS (SPREAD OVER 8 SEMESTERS)

S.No.	Specialization	Sanctioned Intake for the academic session 2026-2027
1.	Applied Art	15
2.	Painting	15
3.	Graphics (Print-making)	15
4.	Sculpture	15
Total		60

**Additional seats over and above the above-mentioned intake as per decisions of the Chandigarh Administration received from time to time.**

### KASHMIRI MIGRANTS

As per instructions conveyed by the Chandigarh Administration vide memo No. 734-IH(2)-2013/8284 dated 7.5.2013 one Supernumerary seat for Kashmiri Migrants (Common to all Courses) will be filled up if directions from Ministry of Human Resource Development/ Chandigarh Administration is received.

	Category	Additional Intake	Distribution of seats
1.	Kashmiri Migrant	01	Common to all courses

## TUITION FEE WAIVER SCHEME

(Annual Income of Parents/Guardian less than ₹ 8,00,000/- from all sources)

The Chandigarh Administration vide letter bearing No.1304-IH(3)-2009/20434 dated 26.10.2009 has decided to implement the Tuition Fee Waiver Scheme for women, economically weaker section of the Society and physically handicapped candidates to the extent of 10% from the academic session 2010- 2011. The Waiver is limited to the Tuition Fee. All other fee except tuition fee has to be paid by the beneficiary. Tuition Fee Waiver shall be given to 02 (two) woman candidates, 03 (three) economically weaker students and 01 (one) Physically Handicapped student based on merit. An eligible candidate shall have an option to exercise his/her choice of Specialization of study during counseling for availing benefits of the scheme. Decision of Chandigarh Administration contained in memo No.16/1/53-IH(2)- 2013/7928 dated 30.4.2013 is reproduced here below :

"The matter has again been considered by this Administration and observed that we have been giving upto 10% optional waiver in all institutions which are a part of Joint Admission Committee of Chandigarh. The AICTE at some point of time might object to increase in sanctioned number of seats beyond 5% plus supernumerary, so we may follow optional upto 10% tuition fee waiver. You are, therefore, advised to stick to the existing number of seats plus 5% supernumerary only which will imply while giving 10% tuition fee waiver to the needy, the total number of seats does not exceed 5% of the sanctioned strength."

	<b>Category</b>	<b>Additional Intake</b>	<b>Distribution of seats</b>
1.	Seats for Women	01	Common to all courses
2.	Economically Weaker Section	01	Common to all courses
3.	Persons with Disabilities	01	Common to all courses
	Total	03	

- a. In case non availability of the candidate of particular reserved category from the above mentioned columns then Seats can be filled from other category on merit bases

b. In case no candidate is available from the above mentioned category the seats will remain vacant.

**DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED (DFASA)**  
Common for Chandigarh UT Pool and All India Pool

	<b>Specialization</b>	<b>Sanctioned Intake</b>
1.	Applied Art	01
2.	Painting	01
3.	Graphics (Print-making)	01
4.	Sculpture	01
Total		04

In order to provide education in Fine Arts to specially abled persons, this institution has started a 'Special Diploma Course in Fine Arts' '(now renamed as Diploma in Fine Arts for Specially Abled, in short DFASA)' of the Panjab University from the session 2003-2004. The duration of the course is four years. Only four seats are available for the course - one seat in each of the Specializations viz. Applied Art, Painting, Graphics (Print-making) and Sculpture with the provision that the mentally challenged persons will be eligible for seats only in the Specializations of Painting and Applied Art, subject to the condition that such a person would get a certificate from the competent authority of the PGI/ Government Medical College and Hospital, Sector-32, Chandigarh, that he/ she is fit to pursue studies in Painting or Applied Art. These students will study the practical subjects prescribed for the BFA course but are exempted from the study of Theory subjects.

Minimum qualifications for admission to the DFASA is a passing certificate in the Secondary School Certificate (Class 10th) Examination with a minimum of 35 per cent marks or any other examination recognized by the Syndicate of the Panjab University as equivalent with a minimum of 35 per cent marks. The Procedure of Admission and Selection shall be the same as that of Degree courses except that the Aptitude Test shall consist of '**Object Drawing**' & '**Composition**' of 75 marks each. The Aptitude Test shall be held along with the Chandigarh Pool (UT) and a separate merit list will be drawn for the DFASA.

## RESERVATIONS

1. 60% seats of the total sanctioned intake of the institution will be filled up from amongst the students who pass their qualifying examinations from schools/colleges recognized by Chandigarh Administration and are situated in the Union Territory, Chandigarh, as a regular student of the said school/college. These seats will be termed as '**Chandigarh Pool (UT)**'. The remaining 40% seats will be filled from amongst the candidates who pass their qualifying examination from the institutions other than those located in the Union Territory, Chandigarh or otherwise. These seats will be termed as '**All India Pool**'. The students, whether belonging to reserved category or not, who have passed their qualifying examination from the institutions located in the Union Territory, Chandigarh but are not eligible for admission under Chandigarh Pool (UT) quota, are eligible for admission in the All India Pool quota.
2. The Chandigarh Administration vide letter No.19/1/3-IH(3)-2007/18322 dated 14.9.2007 has decided to waive off the domiciliary restriction of minimum stay in the states/UT's and condition of passing 10th & 12th standard examination from the same state/UT (Chandigarh) in respect of wards of serving defence personnel/ ex- servicemen seeking admission in the institutions of Union Territory, Chandigarh.  
The Chandigarh Administration has decided to allocate 60% seats for Chandigarh Pool (UT) and 40% for All India Pool in respect of Government College of Art, Chandigarh (letter no. 19/1/3-IH(3)/8006 dated 24.4.2002)

The allotment of reserved seats in each specialization is made by rotation. The allocation of reserved seats for the year 2026-2027 is as under:

Category	Applied Art		Painting		Graphics (Print-making)		Sculpture	
	15		15		15		15	
	Chd (UT)	All India	Chd (UT)	All India	Chd (UT)	All India	Chd (UT)	All India
	9	6	9	6	9	6	9	6
Scheduled Castes	2	1	1	1	1	1	1	1
Scheduled Tribes	-	1	-	-	-	1	-	-
Other Backward Classes	1	1	-	2	-	1	-	2
Defence	1	1	1	-	-	-	-	-
Person with Benchmark Disabilities	-	-	1	1	-	-	1	-
Freedom Fighters	-	-	-	-	1	-	-	-
Sports	1	-	-	-	-	-	-	-
Open	4	2	6	2	7	3	7	3

**NOTE:-** The reservation policy shall be amended if any other letter/instructions will be received from the Chandigarh Administration regarding the reservation quota in above total sanctioned intake.

In addition to over and above 10% sanctioned intake seats of EWS are as mentioned below that will also get rotated pool wise and Specialization wise. The allocation for the year **2026-2027** will be as under:

Category	Applied Art		Painting		Graphics (Print-making)		Sculpture	
	Chd (UT)	All India	Chd (UT)	All India	Chd (UT)	All India	Chd (UT)	All India
EWS-General	1	-	1	1	1	-	1	1

(A) RESERVATION FOR SCHEDULED CASTES / SCHEDULED TRIBES CHANDIGARH(UT)  
POOL

(a) Scheduled Castes:	15%
(b) Scheduled Tribes:	Nil
(c) Other Backward Classes:	3%

In the Chandigarh, UT Pool, if the requisite numbers of students of Scheduled Castes community are not available, the seats will be filled from the students belonging to general category of the said pool.

### **Reservation for Other Backward Classes (OBC) - UT Pool**

As per the Secretary Social Welfare Women & Child Development, Chandigarh Administration vide Memo No. SWD/RA/OBC-Act-2025/6692 dated 07.08.2025, a reservation of 3% is introduced for OBC candidates within the UT Pool from the Academic Session 2026-27.

- Seat Allocation: 01 Seat
- Eligibility: Reservation is restricted to castes included in the Central List of OBCs for UT Chandigarh. Candidates must submit a Non-Creamy Layer (NCL) Certificate issued by the competent authority of the Chandigarh Administration on or after April 1, 2026.
- Note: This reservation will be increased in a staggered manner in subsequent years as per Government policy.
- This year the seat for OBC is in the "Applied Art" which will rotate as per number of seats for OBC next year.

If the suitable candidate is not available in the category, the seat will be offered to the general category in UT Pool

### **ALL INDIA POOL**

<b>(a)</b> Scheduled Castes:	15%
<b>(b)</b> Scheduled Tribes:	7.5%
<b>(c)</b> OBC :	27%

In All India Pool, if the requisite numbers of students belonging to either SC or ST community are not available, the reservation will be interchangeable amongst the students of these communities. However, if the seats still remain unfilled from the

students belonging to these communities, these will be filled from the students belonging to the general category of the said pool.

#### RESERVATION OF DEPENDENTS OF DEFENCE / PARA-MILITARY PERSONNEL AND OTHERS (5%)

Five percent seats in each pool would be filled from the following categories of students, in order of preference (Order No. F.No. 6(1)/2017/D (Res. II), Govt. of India, Ministry of Defence, Department of Ex-servicemen welfare dated 21.05.2018 and also read Chandigarh Administration, Home department letter no. 19/1/3-IH(10)-2019/10048 dated 25.6.2019).

Priority I. Widows/ wards of Defence personnel killed in action.

Priority II. Wards of disabled in action and boarded out from service.

Priority III. Widows/ wards of Defence personnel who died while in service with death attributable to military service.

Priority IV. Wards of disabled in service and boarded out with disability attributable to Military service

Priority V. Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:

- i. Param Vir Chakra
- ii. Ashok Chakra
- iii. Maha Vir Chakra
- iv. Kirti Chakra
- v. Vir Chakra
- vi. Shaurya Chakra
- vii. Sena, Nau Sena, Vayu Sena Medal
- viii. Mention-in despatches

Priority VI. Wards of Ex serviceman

Priority VII. Wives of:

- i) Defence personnel disabled in action and boarded out from service

ii) Defence personnel disabled in service and boarded out with disability

Attributable to military service

iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry awards.

Priority VIII. Wards of service personnel.

Priority IX. Wives of serving personnel.

**NOTE:**

For the purpose of reservation to the category " Paramilitary forces", wherever applicable, this category shall include wards of personnel serving in the intelligence Bureau, National Security Guards, and Special Services Bureau, at par with the wards of employees of other Para Military Forces, in consonance with the circular issued by Government of India, Ministry of Home Affairs, No. 27011/9/98-PF-I dated 26.5.1998 (incorporated vide Chandigarh Administration letter No. 16/2/103-IH(3)-2003/12033A/13052 dated 19.7.2003).

**(B) RESERVATION FOR PERSONS WITH DISABILITIES (5%) (As per Chandigarh Administration vide letter No. 19/1/3-IH (10)-2018/19277 dated 16.10.2018)**

**"Persons with Benchmark Disability (PWD) are defined as individual with atleast 40% disability as per the right of a person with disability act 2016."**

**Five per cent** seats in each pool would be filled from amongst the 'persons with disabilities' candidates. The persons/students with disabilities will furnish a medical certificate issued by the Principal Medical Officer/Civil Surgeon of Chandigarh or his/her concerned district, indicating percentage of disability whether he/she is otherwise able to carry on the studies and perform the duties in the respective Specialization, name of the disease causing disability, whether disability is temporary or permanent, whether disability is progressive or non-progressive. The students having temporary disability would not be considered against the reserved seats for persons with disabilities where the certificates are issued by any authority other than the Principal Medical Officer of Chandigarh and if such candidate's turn comes for admission against reserved seat for persons with disabilities, the concerned head of Institution

shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmations from the P.M.O., Chandigarh.

**(C) RESERVATION FOR CHILDREN AND GRAND CHILDREN OF FREEDOMFIGHTERS (2%)**

**Two per cent** seats in each pool would be filled from amongst the children and grand children of Freedom Fighters. The wards of freedom fighter who have been sanctioned pension awarded 'Tamra Patra' by the Government of India would be eligible for reservation under this category. In the case of such freedom fighter, it would be a necessary condition for them to obtain certificate from the DC (Deputy Commissioner) of the concerned district. Grand children (here means) son's sons/daughters or daughter's sons/daughters.

**(D) RESERVATION FOR SPORTS PERSONS (2%) AS PER CHANDIGARH ADMINISTRATION Letter No. 19/1/3/93/IH(3)/2003/8493 DATED 5.5.2003**

**Two per cent (2%) seats** will be filled up as per policy of the Chandigarh (UT) administration on the subject. Gradation is done by Sports Department, Chandigarh (UT) and the candidates have to get their Gradation Certificate from the Department at their own level.

**CLARIFICATIONS**

**IN ORDER TO IMPLEMENT THE ABOVE POLICY, IT IS CLARIFIED AS UNDER:**

- I. The students belonging to above reserved category admitted on the basis of their merit in the general category shall not be accounted for towards the seats reserved for the relevant categories.
- II. The students who applied for more than one reserved category will be considered in each reserved category in which he/she applied for admission, maintaining his/her internal-seniority in each reserved category on the basis of merit in each category. In such cases, the student will get the benefit in one category of his/her choice. However, no further reservation shall be allowed within the reserved categories.
- III. The student belonging to above category will also be considered in the general category according to his/her merit.
- IV. All candidates seeking admission will furnish an undertaking as under along-with his/her application form.

"I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the courses in which I am seeking admission. If at a later stage it is found that I have a physically handicap/disability which hinders the pursuit of studies in the courses/Specialization in which I am seeking admission then my admission will be liable to be cancelled."

In case he/she has doubts whether the physical handicap/disability is such as will hinder the pursuit of studies in the Specialization in which he/she is seeking admission, he/she should appear before the Principal Medical Officer, General Hospital, Sector-16, Chandigarh to get the doubt cleared on his/her admission, he/she will furnish a medical fitness certificate issued by the Principal Medical Officer, Chandigarh to the effect that he/she is in good mental and bodily health and free from any physical defect likely to interfere with efficient performance in his/her studies in the institution and possesses the standard of visual acuity with or without spectacles/eye glasses.

- V. If the requisite number of students belonging to the category of defence/ paramilitary personnel, PWD, freedom fighters, Sports are not available, the seats will be thrown open to the students of general category of the said pool.
- VI. If the complete list of registered Gen, UT pool claimants exhausts, then the remaining vacant seats under this category will be filled from the list of Gen, Outside UT Pool category or vice versa.
- VII. There would be no reservation for any category other than the categories mentioned above.

### **EWS (GENERAL)**

As per Chandigarh Administration letter No. 19/1/13-IH(10)-2019/7185 dated 1.5.2019 the persons belonging to Economically Weaker Sections (EWS) from all over India would get benefit of 10% reservation in admission in the Educational/Technical/Medical Institution of Union Territory, Chandigarh. Persons who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and socially and Educationally Backward Classes and whose family has gross annual income below ₹ 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 year The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:

- i) 5 acres of Agricultural Land and above;

- ii) Residential flat of 1000 sq. Ft. and above.
- iii) Residential plot of 100 Sq. Yards and above in notified municipalities.
- iv) Residential plot of 200 Sq. Yards and above in areas other than the notified municipalities.

The income and assets of the families as mentioned in the foregoing paragraph would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs. The officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.

### **WEIGHTAGE TO NSS VOLUNTEERS OF CHANDIGARH:**

Decision of Chandigarh Administration contained in letter Endst. No. DHE-UT- AD-11-NSS (15)2010-11 dated 17.5.2013/25.4.2014 is reproduced here below:

“In order to ensure uniformity while giving weightage to NSS volunteers of Chandigarh on the pattern of Panjab, the Education Department of Chandigarh Administration has decided to incorporate a provision (as per Annexure ‘A’ & ‘B’) for such weightage for Chandigarh NSS Certificate holders seeking admission in Colleges, Universities and Technical Institutes (Polytechnic, Arts & Architecture) on the basis of gradation of certificate given below:

#### **Gradation of Certificate:**

Certificate A=2 marks, Certificate B= 2 ½ marks, Certificate C= 3 marks

“These gradation certificates will be given on the basis of the voluntary services rendered by NSS volunteers in the field of social service while studying in educational institution

### **ENTRANCE TEST AND SELECTION PROCEDURE**

#### **APTITUDE TEST:**

- (i) For the eligible candidates, Admit Cards will be auto-generated (or sent through e- mail to the eligible candidates) on the successful completion of online submission of admission form. The candidate shall be allowed to sit in the test only on the production of this admit card. In case of any technical issue of not receiving admitcard on time, it shall be the responsibility of the respective candidate to report and obtain the same from college office before the day of test. No admit Cards will be issued on the day of the Aptitude Test.
- (ii) Candidates those who are eligible to appear in the common aptitude test for admission to be held in the college at 10:00 a.m. as per schedule given below for the Aptitude Test for All India Pool, Chandigarh UT Pool and DFASA:

Chandigarh UT Pool and DFASA	<b>22.7.2026</b>	<b>Wednesday</b>
All India Pool	<b>23.07.2026 and 24.07.2026</b>	<b>Thursday Friday</b>

**Exact date of particular roll number of the candidates belong to All India pool to be called for Aptitude Test will be notified through college website on 15.7.2026.**

Candidates are required to reach the centre for aptitude test well before commencement of the test.

**The aptitude test for BFA and DFASA courses will consist of the following:**

Sr. No.	Subject	Duration	Marks	
			BFA	DFASA
1.	<b>Object Drawing:</b> Drawing of 2 or 3 objects with light and shade in pencil or charcoal on half-imperial size paper	10:00 AM to 11:30 PM	65	75
2.	<b>Composition:</b> Composition from memory on a given subject in Poster, Water or Pastel colours on half-imperial size paper	12: 15 PM to 01: 45 PM	65	75
3.	<b>General Knowledge</b> : General knowledge about Art & English Comprehension (Written Paper)	02:00 PM to 03:00 PM	20	<b>Not Applicable</b>

**IMPORTANT NOTE:**

- The medium of instruction will be English for the Aptitude Test.
- One good quality white drawing sheet of 1/2 imperial size will be provided by the College.
- All other material like drawing board (1/2 imperial size), colours, fevicol,

pencils, scissors, scale & rubber etc should be brought by the candidates of their own while coming for the Aptitude Test.

**METHOD OF SELECTION:**

- (i) Candidates obtaining 40 per cent aggregate (In case of SC/ST and PWD/DFASA 35%) marks in the Aptitude Test will qualify for admission to any of the Specializations offered.
- (ii) 40% weightage will be given to the qualifying examination marks and 60% weightage will be given to the Aptitude Test conducted by the college. The merit shall be finalized after combining the both.  
*(10+2 percentage will be worked out on the marks obtained as mentioned in the DMC, otherwise calculating the best five subjects (including at least one language).  
Same procedure will be applicable for DFASA admission.)*
- (iii) Candidates securing equal marks will be bracketed together. Their inter-se merit will be determined in accordance with the following criteria:
  - a. Candidate senior in age shall rank higher in order of merit.
  - b. In the case of tie in age also, a candidate getting higher percentage of marks in the qualifying examination shall rank higher in order of the merit.
- (iv) Candidate selected as per merit list will have to appear in person before the Admission Committee constituted by the college along with the original documents /certificates and the candidate is also required to submit the original **MEDICAL CERTIFICATE** on the day of counseling from any Registered Medical Practitioner regarding the fitness for study to be retained by college authorities as per schedule given below:

**FIRST COUNSELLING:**

Chandigarh (UT) Pool and DFASA Candidates	<b>06.8.2026</b>	Thursday
All India Pool	<b>07.08.2026</b>	Friday

**SECOND COUNSELLING:**

Chandigarh (UT) Pool and DFASA Candidates	<b>17.8.2026</b>	Monday
All India Pool	<b>18.8.2026</b>	Tuesday

**THIRD COUNSELLING:**

Chandigarh (UT) Pool and DFASA Candidates	<b>26.8.2026</b>	Wednesday
All India Pool	<b>27.08.2026</b>	Thursday

Once the admission is allowed by the Admission Committee to the candidate as per his/ her option, fee must be deposited by the selected candidates on the spot.

1. Candidate will give his/ her option for any of the four specializations viz. Applied Art, Painting, Graphics (Print-making) and Sculpture in which he/ she wants to study at the time of the counseling in order of merit subject to availability of the seat.
2. Those candidates who are offered admission to any of the specialization/department available at the time of admission on the specific date but refuse to take admission in available specialization/course shall not be considered for admission later.
3. A candidate who reports late on the day of counseling will not be eligible for the Specialization according to his/her original merit position but will be offered a seat in the specialization where the seats are available at that time.
4. If the requisite number of SC/ST or any other reserved category candidates of Chandigarh Pool (UT)/All India Pool are not available, the seats will be filled up from the general category candidates of the respective Pool.

5. The commencement of regular classes of BFA/DFASA 1st semester is from **10.08.2026 (Monday)**, if any changes shall be notified through college website and college notice board.
6. The admission of those students who absent themselves from classes continuously for one week without the prior permission of the Principal shall stand automatically cancelled and their seat shall be offered to the next candidate on the merit list at the time of second counseling. All the original merit list candidates already admitted shall also be eligible to appear before the Admission Committee in second & third counseling. All admissions made to the BFA/DFASA courses of the College are provisional and subject to the approval of the Panjab University. The college will not be held responsible in case admission of candidate is not approved by the University due to any reason whatsoever, i.e. for giving incomplete information, concealing necessary certificate/testimonials, equivalencies etc.
7. There shall be no re-evaluation/ re-checking of answer-sheets of Aptitude Test. Request for seeing the answer-sheets by the candidates shall not be entertained. The evaluation once done by the college shall be taken as absolutely final.

**Regulations for Bachelor of Fine Arts- Four Years (Eight Semesters)  
(Under NEP-2020) (effective from the admissions of 2024-25)**

1. The four-year (eight semesters) full time Bachelor of Fine Arts a degree course is divided into two parts:

- a) Foundation (Two Semesters)
- b) Specialization (Six Semesters)

**FOUNDATION:** Foundation course is of one-year duration; it is common to all the specializations. As implied, the Foundation Course provides instructions to lay the base for the **four Specializations**.

**SPECIALIZATIONS:** The Specializations offered are:

- 1. Applied Art
- 2. Painting
- 3. Graphics (Print Making)
- 4. Sculpture

2. Undergraduate Programme of BFA:

BFA Degree of study shall consist of **192 credits**.

The details of teaching hours, marks and credits allocated to each course (Theory and Practical's) are given in the respective Syllabi.

**A. Major Discipline** is the discipline or subject of main focus and the degree shall be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

**B. Minor Discipline** helps a student to gain a broader understanding beyond the major discipline.

**C. Other Courses:**

- (a) All courses under the Multi-disciplinary and Skill Enhancement shall be of 3-credits each.
- (b) Value-Added Courses and Ability Enhancement (language) shall be of 2 credits each.

**D. The structure of** the First year of BFA Course w.e.f. admission of 2024-25, includes:

**COMPULSORY SUBJECT:**

(a) Punjabi **2 credits;**

**OR**

(b) History and Culture of Punjab (for those students who have not studied Punjabi in 10th standard) **2 credits.**

**The subjects of Major, Minor and Interdisciplinary courses will be different.**

**NOTE-I:** In the first year the student will undergo courses in broad disciplines (major stream, minor stream and multidisciplinary category) to have basic knowledge not only in major (i.e. Core) areas but also in two other (Minor and Multidisciplinary) disciplines.

**NOTE-II:** Annual Educational tour for the 3rd year all classes will be of 15-18 days maximum (for 6400 km maximum) the students during their tour, will submit the project of 2 credits (Condition if does not proceed on tour he/she will submit the project on the mentioned destination). Educational trips/tours to historical and other places of educational interest organized by the college for each course of study shall count towards practical and exemption from these trips will be given by the Principal only in exceptional circumstances to be recorded.

**The Common basket for multi-disciplinary courses/ inter-disciplinary courses/VAC/SEC shall be offered from the list offered by the college, semester-wise from the session 2024-25 onwards to the students of 3<sup>rd</sup> to 8<sup>th</sup> Semesters. However, Value and skill enhancement basket is only for 1<sup>st</sup> & 2<sup>nd</sup> semesters.**

**Table 1** provides minimum credit requirement as per UGC Guidelines for awarding UG 4-year degree under each course category and the distribution of course level across 8 semesters.

Table 1(a): Minimum Credit Requirements to Award Degree under Each Category Opting for Single Major, Single/ Double Minor:

Sr.No.	Category of Course	Minimum Credit Requirements
		<b>4-Year UG/4-Year</b>
1.	Major (Core	112
2.	Minor Stream	40
3.	Multidisciplinary (MDSC)	09
4.	Ability Enhancement Courses	08
5.	Value Added Courses	06
6.	Skill Enhancement Courses	09
7*.	Internship Project/ Field work (from 2 <sup>nd</sup> year onwards)	02
8.	Punjabi/History & Culture of Punjab	04
9**	Educational tour	02
	Total	192

"During the vacations a student will have to do the internship from any company/ Govt. office/ Agency/ Advertising Agency/ Institute/ Academy and under any professional artist. After completion of the internship, student will have to produce a document stating that he/she has successfully completed the internship or project will be assigned by the class teacher and the same will also be submitted to the Class teacher or student will have to do the field work with any Govt. office/Agency/ Institute/ Academy or under any professional artist. After completion of the field work, student will have to submit the report of the field work in the form of hardcopy as well as soft copy and the student will have to make a presentation in the classroom based on the field work. A viva will be held in the class on the basis of their internship/ project/ field work. Student will be given 2 credits for internship/ project/ field work.

"In 3rd year student will have to proceed on 15 to 18 days educational tour to a destination of a place which has importance from the view point of art history. In case any student is unable to proceed on the educational tour

he/she will have to submit detailed project report on the same topic, the other students has visited. Educational tour/project report will be of 2 credits.

### **3. Admission to BFA 1st year**

(a) Candidate who has passed one of the following examinations shall be eligible to join the course:

- (i) 10+2 examination of the board of school education of Panjab or Haryana or Himachal Pradesh or the Central Board of Secondary Education, Delhi (for student of Union Territory of Chandigarh only) with at least 40% marks in the aggregate.
- (ii) Any other examination recognized by the Syndicate as equivalent to (i) above with at least 40% marks in subjects.

(b) In addition to the condition laid down in 3 above, a candidate must pass such test or tests, written and practical and/or oral as may be prescribed by the Principal.

### **4. Examination - BFA**

The examination in First/ Second/ Third / Fourth Years BFA (1st to 8th Semester) shall be open to a student who -

(a) has his/her name submitted to the Controller of Examinations by the Principal of the College he/she has most recently attended and produces the following certificates signed by the Principal of that College:

- (i) of having remained on the rolls of an affiliated college for the academic year preceding the examination;
- (ii) of having attended not less than 75% of the theory & practical classes in each subject during each semester of the course of study.
- (iii) a deficiency in lectures and practical may be condoned by the Principal of the affiliated colleges up to 5 percent in aggregate of theory and practical taken together.

(b) The last date for receipt of examination forms and fees with and

without late fee, as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

- (c) A candidate shall submit his/her application for admission to the examination on the prescribed form with the required certificate duly countersigned by Principal of the College: The examinations for the 1st to 8th Semesters of the BFA degree course shall be held according to the prescribed syllabus.
- (d) The medium of examination for BFA shall be English/Hindi/Punjabi.

### **5. Passing Criterion**

- 5.1 The minimum marks required to pass the BFA First Year, Second Year, Third Year/Fourth Year examinations (1st to 8th Semester) shall be 40% in Theory Paper and 40% in each practical separately consisting of sessional and examination marks taken together or as approved by the PU Syndicate.
- 5.2 The overall result of BFA course shall be determined on the basis of the marks/Credit obtained by a person in the examination concerned.
  - (a) A student will be promoted to the next year (3rd, 5th, or 7th Semester) only if he/she earns a minimum of 50% of the total credits at any point of time in all the semesters taken together. The College shall verify the status while admitting students to 3rd, 5th, or 7th Semester. A candidate who appears in the re-appear subject at the odd with odd, even with even examination under this Regulation shall not be eligible for scholarship, prize, or a medal.
  - (b) Marks in practical subjects will be awarded on the basis of their performance, throughout the semester as reflected in the portfolios and sessional work.
  - (c) 25% of the total marks for sessional work shall be awarded by the subject teacher and the break-up of these marks shall be as under:

a. Process	30%
b. Product	30%
c. Aptitude	15%
d. Understanding	25%

- 5.3 A candidate will have to appear in the re-appear subject at the odd with odd, even with even examination till 7th semester. And under this regulation he/she shall not be eligible for scholarship, prize or a medal. If the candidate could not clear any of the **7th Semester Practical examination** he/she can take the same examination in the immediate next semester whether even or odd. Sessional marks of the same practical exam will remain the same.
- 5.4 The Controller of Examinations shall publish a list of the candidates indicating their result six weeks after the termination of examination or as soon as thereafter as is possible. The Result-cum-Detailed Marks Card of the 1st to 8th semester examinations shall be issued to each candidate.
- 5.5 For Theory examination a person who has qualified for the award of the BFA degree from the Panjab University shall be allowed to re-appear as a late college candidate in a subject/s in which he appeared earlier, with a view to improving his/her previous performance. He/she may re-appear in 1<sup>st</sup> to 8<sup>th</sup> Semesters any of the theory examinations, simultaneously or separately. For this purpose, a candidate may be given two chances within a period of two years from the year of passing the examination. The candidate will have to complete the improvement in any of the theory examination within the span of six years from the date of his/her joining BFA credit course
- 5.6 The fee for BFA Examinations conducted by the Panjab University from time to time. The examination shall be held in accordance with the syllabus approved by the senate.

- 5.7 A candidate who does not clear the final examinations within a period of six years of his/ her admission to the first semester shall not be allowed to continue his/her studies for BFA.

## 6. EVALUATION & PASSING CRITERION

### 6.1 Computation of SGPA and CGPA

Following procedure shall be followed to compute the Grade Points. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

**Table 2: Conversion of Percentage Marks into Grade Point for each paper**

Percentage Marks (PM)	Grade Point	Letter Grade
95 > PM ≤ 100	10	O (Outstanding)
85 > PM ≤ 95	9	A + (Excellent)
75 > PM ≤ 85	8	A (Very Good)
65 > PM ≤ 75	7	B+ (Good)
55 > PM ≤ 65	6	B (Above Average)
45 > PM ≤ 55	5	C (Average)
40 ≥ PM ≤ 45	4	P (Pass)
PM < 40	0	F (Fail)
Absent	0	-

- i. The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses under gone by a student, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit point
I	Course 1	3	A	8	3x8=24
I	Course 2	4	B+	7	4x7=28
I	Course 3	3	B	6	3x6=18
I	Course 4	3	O	10	3x10=30
I	Course 5	3	C	5	3x5=15
I	Course 6	4	B	6	4x6=24
		20			139
	<b>SGPA</b>				<b>139/20=6.95</b>

- ii. The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a Programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where I is the SGPA of the i<sup>th</sup> semester and C<sub>i</sub> is the total number of credits in that semester.

Example for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit:21 SGPA:6.9	Credit:22 SGPA:7.8	Credit:25 SGPA:5.6	Credit:26 SGPA:6.0	Credit:26 SGPA:6.3	Credit:25 SGPA:8.0
CGPA=6.73(21 x6.9+22x7.8+25x5.6+26 x6.0+26x6.3+25 x8.0)/145					

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

**Transcript (Format):** Based on the above recommendations on Letter grades, grade points and SGPA and CCPA, Panjab University may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

**REGULATIONS OF DIPLOMA IN FINE ARTS FOR SPECIALLY ABLED (DFASA)  
NEP-2020 (Credit System) (effective from the admissions of 2024-25)**

- 1.1 The duration of the course for Diploma in Fine Arts for Specially Abled shall be eight semesters. Only four seats shall be available for the course-one seat in each of the Specializations, viz. Applied Art, Painting, Graphics (Print-making) and Sculpture-with the proviso that the mentally challenged persons will be eligible for seats only in the Specializations of Applied Art and Painting.
- 1.2 All the eight semester examinations for the DFASA shall be conducted by the Panjab University. These examinations will be held in November and May each year or such dates as may be fixed by the Panjab University Syndicate.
- 1.3 The last date for receipt of examination admission form and fee without late fee and with late fee as fixed by the Panjab University Syndicate shall be notified by the Controller of Examinations, Panjab University.
- 2.1 Minimum qualification for admission to the Diploma courses is a pass in the Secondary School Certificate (Class 10th) Examination or any other examination recognized by the Syndicate of the Panjab University as equivalent with a minimum of 35 per cent marks Candidates obtaining aggregate 35 per cent marks in the aptitude test i.e. Object Drawing & Composition conducted by the college, will qualify for admission.
- 2.2 The syllabus will comprise of 20 art objects slides for each semester and all the students would be required to know the title of the artworks, name of the artist, date of the art object, the provenance, the materials used for making the art object. The Objective test will be of 19 marks and 09 slides of art works would be shown for which a maximum of 02 marks will be given for eight slides and one slide will be

of 03 marks. Internal Marks will be 06. The duration would be 3 hours; there would be no written essay or notes.

2.3 A candidate who has obtained a minimum of 40% marks in the practical test may be promoted in the next semester. Such a candidate will be required to pay fee per subject as fee for the Supplementary examinations as prescribed by the Panjab University Syndicate/ Panjab University Senate. If he/she does not clear the objective test concerned in the Supplementary examinations, he/she will be promoted to next semester provided the candidate obtains 50% of the total credits of all the semester examinations. The candidate will have to obtain the required credits to obtain the degree within six years from the date of his/her admission in DFASA Credit Course.

2.4 All the four examinations shall be open to candidates who possess the qualifications as laid down in Regulations 2.1 and 2.4 and produce a certificate signed by the Principal of the college:

- a) Of having been on the rolls of the college affiliated for the Specialization during the academic year preceding the examination.
- b) Of having obtained not less than 40% marks of the total aggregate marks of sessional work in all practical subjects.
- c) Of having attended not less than 75% of the practical's in each subject during each semester of the course of study.

S.No.	Broad Category of Course	Minimum Credit Requirement
		4-Year UG
1	Major (discipline specific)	112
2	Minor	40
3	Multidisciplinary (MDSC)	09
4	Skill Enhancement Courses (SEC)	09
	<b>Total</b>	<b>170</b>

- 2.5 A deficiency in attendance may be condoned by the Principal of the affiliated college up to 5% in aggregate of objective test and practical taken together.
- 2.6 The fee for all the examinations shall be as prescribed by the Panjab University Syndicate / Panjab University Senate from time to time.
- 2.7 The examination shall be held in accordance with syllabus approved by the Panjab University Senate
- 2.8 The medium of examination shall be English/Hindi/Panjabi.
- 2.9 The sessional marks awarded shall be forwarded by the Principal of the college to the University on the prescribed form at least 10 days before the commencement of the University examinations.
- 2.10 The minimum marks required to pass each examination to be held at the end of each Semester shall separately be 40% in identification of slides test and 40% in practical's consisting of sessional and examination marks taken together.
- 2.11 The final result will be compiled on the basis of aggregate marks obtained in all the eight semester examinations taken together.
- 2.12 The successful candidate shall be classified as under:
- a) Those who obtained 75% or more of the aggregate Marks: First Division with Distinction
  - b) Those who obtained 60% or more of the aggregate Marks but less than 70%: First Division
  - c) Those who obtained 50% or more of the aggregate Marks but less than 60% of aggregate Marks: Second Division
  - d) Those who obtain less than 50% of the aggregate Marks: Third Division

- 2.13 A candidate who does not clear the Final Examination within a period of six years of his/her admission to the first semester shall not be allowed to continue his studies for DFASA (Diploma in Fine Arts for Specially Abled).
- 2.14 The Controller of Examinations shall publish the result of each semester examination as soon as possible after the examinations.

### **3. Passing Criterion**

- 3.1 The minimum marks required to pass the DFASA First Year, Second Year, Third Year and Fourth Year examinations (1st to 8th Semester) shall be 40% in Theory Paper and 40% in each practical separately consisting of sessional and examination marks taken together or as approved by the PU Syndicate.
- 3.2 The overall result of DFASA course shall be determined on the basis of the marks/Credit obtained by a person in the examination concerned.
- (a) A student will be promoted to the next year (3rd, 5th or 7th Semester) only if he/she earns a minimum of 50% of the total credits at any point of time in all the semesters taken together. The College shall verify the status while admitting students to 3rd, 5th or 7th Semester. A candidate who appears in the re-appear subject at the odd with odd, even with even examination under this Regulation shall not be eligible for scholarship, prize, or a medal.
- (b) Marks in practical subjects will be awarded on the basis of their performance, throughout the semester as reflected in the portfolios and sessional work.
- (c) 25% of the total marks for sessional work shall be awarded by the subject teacher and the break-up of these marks shall be as under:

a. Process	30%
b. Product	30%
c. Aptitude	15%
d. Understanding	25%

- 3.4 A candidate will have to appear in the re-appear subject at the odd with odd, even with even examination till 7th semester. And under this regulation he/she shall not be eligible for scholarship, prize or a medal. If the candidate could not clear any of the 7th Semester Practical examination he/she can take the same examination in the immediate next semester whether even or odd. Sessional marks of the same practical exam will remain the same.
- 3.5 The Controller of Examinations shall publish a list of the candidates indicating their result six weeks after the termination of examination or as soon as thereafter as is possible. The Result-cum-Detailed Marks Card of the 1st to 8th semester examinations shall be issued to each candidate.
- 3.6 For Identification of slides examination a person who has qualified for the award of the DFASA DIPLOMA from the Panjab University shall be allowed to re-appear as a late college candidate in a subject/s in which he/ she appeared earlier, with a view to improving his/her previous performance. He/she may re-appear in 1<sup>st</sup> to 8<sup>th</sup> Semesters, any of the identification of slides examinations, simultaneously or separately. For this purpose, a candidate may be given two chances within a period of two years from the year of passing the examination. The candidate will have to complete the improvement in any of the theory examination within the span of six years from the date of his/her joining DFASA credit course.
- 3.7 The fee for DFASA Examinations conducted by the Panjab University from time to time. The examination shall be held in accordance with

the syllabus approved by the senate.

- 3.8 A candidate who does not clear the final examinations within a period of six years of his admission to the first semester shall not be allowed to continue his/her studies for DFASA.

#### 4.1 Computation of SGPA and CGPA

Following procedure shall be followed to compute the Grade Points. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

**Table 2: Conversion of Percentage Marks into Grade Point for each paper**

Percentage Marks (PM)	Grade Point	Letter Grade
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65 > PM ≤ 75	7	B+ (Good)
55 > PM ≤ 65	6	B (Above Average)
45 > PM ≤ 55	5	C (Average)
40 ≥ PM ≤ 45	4	P (Pass)
PM < 40	0	F (Fail)
Absent	0	

- i. The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses under gone by a student, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where  $C_i$  is the number of credits of the  $i^{th}$  course and  $G_i$  is the grade point scored by the student in the  $i^{th}$  course.

### Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit point
I	Course 1	3	A	8	3x8=24
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I	Course 4	3	O	10	3x10=30
I	Course 5	3	C	5	3x5=15
I	Course 6	4	B	6	4x6=24
		<b>20</b>			<b>139</b>
	<b>SGPA</b>				<b>139/20=6.95</b>

- ii. The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a Programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credi's in that semester.

### Example for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit:21 SGPA:6.9	Credit:22 SGPA:7.8	Credit:25 SGPA:5.6	Credit:26 SGPA:6.0	Credit:26 SGPA:6.3	Credit:25 SGPA:8.0
CGPA=6.73(21 x6.9+22x7.8+25x5.6+26 x6.0+26x6.3+25 x8.0)/145					

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

**Transcript (Format):** Based on the above recommendations on Letter grades, grade points and SGPA and CGPA, Panjab University may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

## NEW ADMISSION FEE AND OTHER CHARGES

- A Fee of ₹ 500/- is payable online with the application form submission.

STUDENTS ARE REQUIRED TO PAY THE COLLEGE DUES AT THE FOLLOWING RATES

<b>(A) College Dues :</b>	
Admission Fee	₹ 660/- payable at the time of admission
Re-admission Fee	₹ 660/- (Re-admission)
Tuition Fee	₹ 1765/- Per semester
College Security	₹1000/- Payable at the time of admission re-fundable within threeyears after the student Leaves the institution.
<b>(B) Students' Fund :</b>	
Amalgamated Fund	₹ 2640/- Per Annum
Health Fund	₹ 200/-Per Annum
Stationery Fund	₹ 100/-Per Annum
Short Study Tour Fund	₹ 500/-Per Annum
Refreshment Fund	₹ 100/-Per Annum
Multi Media Education Fund	₹ 100/-Per Annum
College Magazine Fund	₹ 280/-Per Annum
Campus Maintenance Fund	₹ 100/-Per Annum
Smart Card Fee	₹ 110/-Per Annum
Car/Scooter Fund: -Scooter -Car	₹100/- Per Annum ₹ 200/- Per Annum  (This fund will be charged from those who are bringing vehiclesto the college after the admission as per the uses of the same.)
<b>(C) BOYS Hostel Charges:</b>	
Hostel Security	₹ 2000/-
Mess Security	₹ 2000/-
Room Rent	₹ 900/- Per semester

Hostel Fund (Amalgamated)	₹ 600/- Per semester
Hostel Service Charges	₹240/- Per semester
Mess Equipment/Welfare Fund	₹600/- Per semester
Campus Maintenance Fund	₹120/- Per semester
Entertainment Fund	₹ 600/- Per semester
Mess Advance	₹2000/- adjustable in the last bill

**Girls Hostel Charges will be as per the charges fixed by the hostel of Chandigarh College of Architecture, Sector-11 Chandigarh**

**Note:**

- (i) The revision in the college dues specified in the prospectus and/or subsequently added dues at any stage by the competent authority shall be chargeable from the students. The dues are charged half-yearly and payable in full by the students by the 10th of the month in which they fall due. In the case of non-payment of the dues by the due date a fine of ₹ 10/- per day shall be imposed for a maximum period of 15 days after which the student's name will be struck off from the College Rolls. If the due date happens to be a holiday(s) the payment may be made on the following working day along with a fine up-to the date of actual payment at the rate herein before specified. In exceptional cases, Principal may allow late deposit of fees without fine.
- (ii) For good and sufficient reasons the Principal may extend the time for payment so as not to exceed 30 days from the due date with or without fine.
- (iii) If a student fails to pay his/her subscription by the due date or by the extended date his/her name shall be liable to be struck off from the college/hostel roll.
- (iv) The defaulter shall be entitled to an opportunity of being heard before his/her name is struck off the college rolls.
- (D)** He/she can only be re-admitted with the permission of the Principal and by paying the maximum fine of ₹ 660/-

1.	Late admission fee:- with the permission of the Vice Chancellor	₹ 5790/-
2.	Pupin No. includes (Registration fee + Registration fee only for first year students)	₹ 520/-
3.	University continuation fee	₹ 260/-
4.	Migration Fee (for those candidates who have Passed the lower examinations from another University course/council.)	₹530/-
5.	Pupin Card Fee (for duplicate)	₹ 530/-
6.	Inter College Migration Certificate or Duplicate Migration Certificate	₹780/-
7.	Cancellation of the Migration certificate	₹ 900/-
8.	Inter-University Migration or duplicate Migration Certificate.	₹ 780/-
9.	Contribution to various funds (Panjab University)	₹ 750/-

**NOTE:**

**The fee structure is subject to change as per the Panjab University orders and notification from time to time.**

## **GENERAL INFORMATION**

### **WORKING HOURS**

From 09:00 AM to 05:00 PM

(with half-an-hour break from 1:00 pm to 01:30 PM)

Saturdays and Sundays closed.

### **HOLIDAYS AND VACATION**

The College will observe holidays and vacation Schedule as approved by the Panjab University and the same will be displayed on the college notice board.

### **HOSTEL ACCOMMODATION**

Hostel facility for out-station boys is available in the Inter-national Hostel, Sector-15A, Chandigarh. Limited seats are available for out-station girls in the hostel of Chandigarh College of Architecture, Sector-11.

### **LIBRARY**

The Institution has well furnished Library having over 10,600 books on Art & Craft and Library subscribes to database Art Full Text by EBSCO which includes articles from more than 160 National and International periodicals. The college Library maintains Web OPAC and its own blog (<http://librarygca.blogspot.com>) for various library services and updating the students & faculty.

### **SPORTS FACILITIES**

Facilities for various indoor and outdoor games and sports are available in the College.

### **EXAMINATIONS**

As per Panjab University Regulation No. 1.1

### **SCHOLARSHIPS**

1. This institution awards merit scholarship and merit-cum-Means Scholarship to the value of ₹ 65 and ₹ 100 per month respectively to the eligible

students on the following terms and conditions:

**i. Merit Scholarship:**

The Merit Scholarship of the value of ₹ 65 per month shall be awarded to the 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> Year students in each specialization up to 5% of the sanctioned strength of each class, subject to the minimum of one and shall be tenable for a period of not exceeding twelve months. The Merit Scholarship shall be awarded to the toppers of each class subject to securing 60% marks in the last qualifying examination. The students of 1<sup>st</sup> year classes do not qualify for the Merit Scholarship because they are to prove their merit in the specialized course of studying in the subsequent year.

**ii. Merit-cum-Means Scholarship(s) (one or more)**

Merit-cum-means Scholarships will be awarded to the deserving candidate up to 10% to the sanctioned strength of each class and will be tenable for a period of not exceeding 12 months. The students eligible to apply for Merit-cum-Means Scholarship should have obtained 60% marks in their previous examination. Income of self/Parents should fall within the range of ₹ 9000 per annum from all sources as per rules and regulations. First year classes do not qualify for the Merit-cum-Means scholarship(s) because they have not yet proved their merit in the specialized course of study in the subsequent year.

2. The scholarship holder shall have to execute an agreement bond before receiving the payment.
3. These scholarships are subject to availability of funds.
4. The orders of the Principal in respect of award of Scholarship(s) shall be final.

**OTHER BACKWARD CLASSES: AS PER CHANDIGARH ADMINISTRATION SOCIAL WELFARE DEPARTMENT NOTIFICATION DATED 11.12.1998 AND MEMO NO. RA/SWD/F.E/2008/4387-99 DATED 30.5.2008.**

Assistance as under shall be given to the students so selected under this Scheme:-

- A lumpsum annual allowance of ₹ 2500/- payable in one installment in the start of the academic session.
- Full reimbursement of tuition fee upto a maximum of ₹20,000/- per annum and other non-refundable charges payable to the institution.
- A monthly pocket allowance of ₹ 250/- for day students.
- A monthly allowance of ₹ 500/- for hostellers for at least two academic sessions.

**ELIGIBILITY CRITERIA**

- He/She should belong to any caste declared as Scheduled Caste or Other Backward Class for the Union Territory of Chandigarh.
- The total annual family income of parents shall not exceed ₹ 2,50,000/-.
- He/She should have passed 10+2 examinations in first attempt from any School/College in UT Chandigarh with minimum of 50% marks and he/she should have studied in UT, Chandigarh for at least two academic sessions.
- Parents of the student should be bonafide residents of UT, Chandigarh for the past three years.

**PROCEDURE FOR APPLYING**

The candidates should apply in the prescribed format with supporting documents. Applications complete in all respects should be submitted in the office of the Director Social Welfare, Chandigarh U.T.. For details, those interested may contact Department of Social Welfare, Chandigarh U.T., Sector-17, Chandigarh.

**MODE OF PAYMENT**

The payment of fees shall be made direct to the institution. If the student makes the payment, the same shall be reimbursed on the submission of a valid receipt. All payments shall be made by demand draft or cheque.

## **WITHDRAWAL OF BENEFIT**

If at any time after the payment is made to the student, it is proved, after enquiry that the student has got the benefit by misrepresentation of facts or submitting false documents, the benefit shall be discontinued forthwith and the entire amount paid shall be recovered.

Benefit shall also be discontinued if the student fails in a particular year or his/her performance is not found upto the mark by the Committee and also if the student discontinues the course of study.

## **VARIOUS SCHOLARSHIPS GIVEN BY THE PANJAB UNIVERSITY**

The list of scholarships which are being awarded to the students of affiliated college by office of Dean College Development Council in the following categories is available on the website of Dean, College Development Council Panjab University i.e. <http://dcfdc.puchd.ac.in/>

1. Means-cum-Merit
2. Sports
3. Single Girl Child
4. Physically Disabled
5. Aids/Cancer Patient

## **GENERAL RULES AND REGULATIONS**

- In order, each student may derive full benefit of the facilities which are made available, he/she has to abide by the rules and regulations of the institution. These are designed and framed solely to safeguard and protect the interests and privileges of the students and are liable to change without notice. The students are advised to keep themselves informed about the day to day instructions. A plea of ignorance of any rule or instructions shall not be accepted as an excuse of its breach. Students are expected to behave themselves properly and pay respect to College staff.
- Talking loudly, loitering or congregating in the corridors, being a source of distraction and irritation to others are not permitted.
- Late arrival to the class or early departure there from is recorded as absence from the class for the period.

- A candidate will be eligible for re-admission provided there is reasonable likelihood of his/her securing 75% of possible attendance. He/she has satisfactory record of Studies during the previous session and fulfils the other necessary conditions and qualifications for such an admission.
- Students failing in the internal annual assessment examination are required to join in the classes within ten days of the declaration of the result or on the re-opening of the college after summer vacations, whichever is later.
- The studies at the institution require attention and diligence on the part of the student. A student neglecting his/her studies and showing unsatisfactory progress will be given two warnings after which failure to improve will make him/her liable to expulsion from the institution.
- Conduct of the students inconsistent with general good order or persistent neglect of work on his/her part or failure to respond promptly to official notices, shall be punishable with fine or expulsion from the institution as may be deemed proper.
- The 'sexual harassment', verbal abuses/vulgar talk in the presence of ladies staff or girl students in the college campus, shall be taken as serious misconduct.
- Ragging is banned in the institution and anyone indulging in ragging will be punished appropriately. The punishment may include expulsion from the Institution, suspension from the Institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of
  - Withholding scholarships or other benefits
  - Debarring from representation in events
  - Withholding results
  - Suspension or expulsion from hostel or mess and the like.
- The students who are admitted to the college are required to submit

his/her latest address to the college and change, if any, during the period of study as and when this takes place.

In all matters concerning the administration of the institution the decision of the Principal shall be final and binding. If for exceptional reason the Principal considers that it is necessary or desirable to refer a matter relating to any student to the higher authorities for consideration of decision he/she will do so. Students are strictly forbidden from forwarding applications, appeals or any other communication direct to any authority other than the Principal and any contravention of this rule will be liable to disciplinary action. However, suggestion- cum-complaint box has been fixed at conspicuous place in the college which shall be directly operated by the HOD and all students can use that.

### **DOCUMENTS CHECK LIST**

#### **Candidate is to check that:**

#### **For Online Application form submission**

- All the columns of the online application form during submission must be properly filled.
- One passport size photograph upto 50 kb size to be uploaded.
- Certificate as proof of having passed/ appeared in 10+2 (12<sup>th</sup> Class or its equivalent) and 10<sup>th</sup> for DFASA mentioning Father's Name.
- Detailed marksheet of 10+2 (or its equivalent) for BFA and 10<sup>th</sup> for DFASA those who have already passed it. Those who have appeared for 10+2 for BFA and 10<sup>th</sup> for DFASA to mention their Board roll No. in the form.
- Matriculation/equivalent examination certificate as proof of Date of Birth.
- Character certificate from school/college last attended (in case of any gap period, the same may be accounted for by submitting an affidavit attested by the Notary/Oath Commissioner).
- Documentary proof in support of reserved category claimed under SC/ST or

any other reserved category.

- Registration Card (in case of only those candidates who are already registered with any University).
- Residence proof of the candidate.
- Certificate issued by the Principal Medical Officer/Civil Surgeon of Chandigarh or his/her concerned district indicating percentage of disability in respect of Divyang for DFASA courses and other reserved seats for persons with disabilities.
- A Fee of Rs. 500/- is payable online with the application form submission.

**NOTE**

- Application form complete in all respect duly supported by requisite certificates/documents in the order as mentioned above must be filled online. Incomplete application forms will not be successfully registered and shall be considered as rejected.
- In case of any discrepancy regarding uploaded required document found by college, the same shall be fulfilled in person in the college office or through college email Id.
- Migration certificate in original to be submitted by the students from the other states within 10 days of the admission otherwise their seats shall be stand cancelled.

**FOR SUCCESSFUL CANDIDATES DURING THE TIME OF FIRST COUNSELLING**

- Two passport size photographs.
- Original Certificate as proof of having passed 12th (10+2) or its equivalent and 10<sup>th</sup> for DFASA mentioning the Father's Name.
- Original Detailed mark sheet of 12th (10+2) or its equivalent for BFA and 10<sup>th</sup> (Matriculation) for DFASA.
- Original 10<sup>th</sup> (Matriculation)/equivalent examination certificate as proof of Date of Birth.
- Original Character certificate from school/ college last attended (in case of any gap period, the same may be accounted for by submitting an affidavit attested by the Notary/Oath Commissioner).
- Original Documentary proof in support of reserved category claimed

under SC/ST or any other reserved category.

- Original Registration Card (in case of only those candidates who are already registered with any University).
- Original Medical Certificate from any Registered Medical Practitioner regarding the medical fitness for study to be retained by college authorities compulsory for all successful candidates.
- Original Certificate issued by the Principal Medical Officer/Civil Surgeon of Chandigarh or his/her concerned district indicating percentage of disability in respect of Specially Abled for DFASA courses and other reserved seats for persons with disabilities if applicable.
- College and University fees to be brought along for submission/admission.

**SPECIMEN OF AFFIDAVIT FOR GAP YEAR**

**(To be attested by the Notary/Oath Commissioner on ₹ 10/- stamp paper)**

I \_\_\_\_\_ Daughter /son of Sh. \_\_\_\_\_  
Resident of \_\_\_\_\_  
do hereby, Solemnly declare and affirm as under:-

1. That I am seeking admission in the Government College of Art, Chandigarh.
2. That I passed my \_  
examination during year \_\_\_\_\_
3. That during my gap period from \_\_\_\_\_ I did  
not take part in any political activity.
4. That during my gap period from \_\_\_\_\_ there is  
no Criminal case lying pending against me in a Court or Police Station.
5. That due to \_\_\_\_\_ I had to drop  
my regular studies for year/year
6. That I was not disqualified by any board/body/council/university.
7. That I bear a good moral character.

**Place:**

**Dated:**

**DEPONENT**

**VERIFICATION**

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**DEPONENT**

**Place:**

**Date:**

